

Mt. Calvary Village Board
January 3, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Terry Atkinson

The January meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Kay Schmitz. MC

Motion by Joe Abler, second by Kay Schmitz to pay the village bills. Motion by Joe Brenner, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Zach told Mary he had nothing to report.

Mary Merten received a copy of the First Annual Chloride Progress Report that McMahon submitted.

Zach sent Mary a copy of the service report for the leak by Jamie Mertens. Mary Merten will compose a letter to Jamie Mertens explaining the main. Jerry Olig will deliver the letter and a copy of the report to Jamie.

Old Business:

Birschbach Inspections – There were no permits issued for the month of December. It was stated last month that Andrew Behrensprung had not taken out a permit for his roof. Birschbach Inspections sent him a letter and Mr. Behrensprung contacted Birschbach Inspections and stated he has never replaced his roof. The wrong name was given to Birschbach Inspections. The letter should have been sent to Rodney Gens. Mary Merten sent a letter to Mr. Behrensprung apologizing for the mistake. Mary Merten asked Birschbach Inspections why a permit isn't needed for a patio, but a permit is needed for a deck. Per the e-mail, "Paul is responsible to do inspections based on the UDC, Universal Dwelling Code. There is code specific to decks but not to patios made of concrete or brick installed at ground level which is considered to be landscaping. If the Board is concerned about notifying the assessor for this type of improvement, we would suggest adding a line to the Building Permit form which would read 'Miscellaneous Permit – No Inspections' for a suggested fee of \$30.00."

Streets – Mary Merten received the minutes from the LRIP meeting. The Village did not receive any funds. St. Lawrence Seminary is willing to submit a substantial amount of money to have Church Street done. Joe Abler will contact North East Asphalt and the County for suggestions and curbing. Terry Atkinson had talked to Heather from United for a Better World regarding why the street by her wasn't plowed. He told Heather it is considered a private drive.

Water & Sewer Utility – Zach sent sizes of meters that he has on record to Lori Schrage. There are some discrepancies. Lori will ask Zach to look into this.

Street Sewer Project – Everything is set regarding the bids. McMahon will have the information advertised in the Fond du Lac Reporter on January 24th and 31st. Bids will be opened at the February 7th Village Board meeting. The project could start as early as April 1st. If everything goes well, the project could be completed in three weeks. An alternate bid will also be advertised to go down Kommers Street. The Board also discussed leakage from the curb stop to the houses. This could be done at the same time as the other work is done. The affected residents will need to be contacted.

Nomination Papers – Terry Atkinson and Joe Abler turned in their nomination papers. No new candidates took out papers.

New Business:

Ambulance Board Rep – Joe Abler contacted Diane Kuenzi to see if she was interested in continuing to be on the Ambulance Board. Diane agreed to stay on. Motion by Joe Brenner, seconded by Mike Petrie to appoint Diane Kuenzi to be the Ambulance Board Rep for the Mt. Calvary Ambulance Service. This is a two year term. MC

Other Business:

Mary Merten will be working on the year-end payroll reports, W-2's and 1099's.

A resident contacted Joe Abler regarding ATV's being used on village streets. No change will be made at this time.

Kay Schmitz discussed the village website in regards to having the ordinances reviewed. Mary Merten will contact the Village attorney to obtain the up to date ordinances and request an electronic format of them.

Jerry Olig will contact Halbach Excavating regarding plowing snow and digging up village lawns.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Mike Petrie. MC

Meeting adjourned at 8:00 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
March 7, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Kay Schmitz, Mark Stewart

Excused: Mike Petrie

Guest: Zach – MCO

The March meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Joe Brenner and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Terry Atkinson. MC

Motion by Terry Atkinson, second by Joe Abler to pay the village bills. Motion by Terry Atkinson, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – Zach stated there are four meters at the Villa. Zach will obtain the list/binder with the copy of the report on the sewer mains that were televised and possibly work with Magdanz. Zach will e-mail what laterals are leaking. It was decided to wait on doing any televising this year due to other projects going on. The 2017 Annual Water Use Report for Well #1 has been completed.

Old Business:

Birschbach Inspections – Joel Schrage took out a permit for his roof. Ted Birschbach has a dumpster at his residence. Mary Merten will check with Birschbach Inspections to see if a permit has been taken out.

Streets – A discussion was held regarding Church Street. Joe Abler and Mark Stewart received information from Northeast Asphalt, Inc. Joe and Mark suggested having an engineer involved. Jerry Olig will contact Excel Engineering.

Various calls were received regarding water running across the streets/driveway, through back yards. The culvert by Joe Fields was frozen up. The stones in his ditch will need to be removed.

The yield sign by Derrick Stark was down and has been put back up.

Water & Sewer Utility – Lori Schrage sent the water usage number for 2016 and 2017 to Tom Wehner – St. Lawrence Seminary. Tom was satisfied with the information. Lori contacted the PSC regarding incorrect billings due to having the wrong meter size. Lori will get further clarification. Mary Merten will follow with the Village insurance company to see if insurance would cover any of this (errors and omissions). The 3% base water rate will be effective

07/01/18. Joe Brenner will let Lori know when the water meters will be read for the second quarter.

Street Sewer Project – Terry Atkinson went through the spec manual and has some questions. Mary Merten will contact Carl (McMahon) to see if he can attend the April meeting. Mary will send Jason Guelig a letter informing him that his bid was not accepted.

Ordinances – A discussion was held regarding the Ordinances. No changes will be made.

Website – The check list and planning were discussed. Jerry Olig signed the contract for the website. Jerry will talk to Gueller's regarding pictures for the website.

New Business:

Liquor License – Mt. Calvary Ambulance Service – Terry Atkinson presented the Application for a Temporary Class "B" Retailers License for the Mt. Calvary Ambulance brat fry being held on April 29, 2018. Motion by Joe Brenner to accept, seconded by Kay Schmitz. MC

Lawn Cutting/Weed Commissioner – Tabled. Discuss at the April meeting.

St. Lawrence Seminary Signage – St. Lawrence Seminary would like to put a sign up for truck drivers on the corner of Dix Road and Fond du Lac Street. Jerry Olig told them they would need to contact Birschbach Inspections.

Board of Review Training Material – Mary Merten needs to attend training for the Board of Review every two years. There is no training being offered locally. The DVD format will be purchased and Mary will then be trained/certified.

Other Business – Lori Schrage received information from the Fond du Lac County Clerk regarding dog licensing. Lori will post notices informing residents that all dogs need to be licensed by April 1st.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Mark Stewart. MC

Meeting adjourned at 9:20 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
April 4, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Joe Brenner

Guest: Zach – MCO, Carl – McMahon, Mary Murphy & Richard Wade

The April meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Terry Atkinson and seconded by Kay Schmitz. MC

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Terry Atkinson. MC

Motion by Terry Atkinson, second by Mike Petrie to pay the village bills. Motion by Terry Atkinson, second by Joe Abler to pay the utility bills. Motions carried.

MCO – Zach stated the Sanitary Survey Report was received. One deficiency was noted – the overflow pipe at the water tower needs to be changed. Zach had a quote from Water Tower Clean & Coat for approximately \$1,600.00. The Board would like Zach to obtain a quote from S & S Mechanical. There are three laterals on Fond du Lac Street that are leaking and should be fixed when the street sewer project is being done. Zach will get us a sample letter to send to affected residents.

Carl – McMahon – Carl attended the meeting to answer questions regarding the spec manual. Also discussed was the retainage – 5% is state statute. We will only pay for items completed and in place. The contract preparation is in progress. The Village should receive the contracts with the Notice to Proceed in the next couple of weeks.

Old Business:

Birschbach Inspections – Two permits were taken out in March – one by Paul Birschbach for Electrical Service/Siding/Windows and one by Matthew Murkley for his roof. Mary Merten did contact Birschbach Inspections regarding the large dumpster by Ted Birschbach. Al Feldner contacted Ted and was told that the dumpster is for disposing of materials used in his business from the job sites where he is working.

Streets – The culvert on Dix Road by the apartment needs some attention. We will try to bend it back. A suggestion was made to clean out other culverts when Fall clean-up is done. An engineer met with some Village Board members and St. Lawrence Seminary reps to discuss Church Street. The Village is waiting to hear back from the engineer. Fond du Lac County is quite busy – this probably wouldn't be done this year. The snowplow hit the curb water box by the park. The County will fix it.

Water & Sewer Utility – Lori Schrage discussed the water/sewer billing issues and the direction the PSC has given. Lori e-mailed Jim Fahrbach asking for past records of the water bills. Jim never responded to Lori’s e-mail. We can’t do refunds without the past records. Lori will compile a letter for the refunds/additional billing to discuss at the May meeting. Mary Merten will follow with the insurance company to see if any of this is covered. The base sewer rate increase will be on the next billing. Huberty suggested a 3% water rate increase. Motion by Terry Atkinson, seconded by Mike Petrie to apply for a 3% water rate increase effective 06/15/18. MC. Lori will work on the paperwork to apply for the water rate increase and Mary will have it published.

St. Lawrence Seminary Signage – Jerry Olig talked to Tom Wehner and Tom stated that the Snowmobile Club was okay with St. Lawrence Seminary putting up a sign. Jerry also received a call inquiring about zoning for putting up a sign. Jerry will follow on this.

New Business:

Election Results – Terry Atkinson and Joe Abler were elected to two year terms. Mark Stewart had 14 write in votes and will be a trustee for a two year term.

Liquor License – Mt. Calvary Athletic Club – Terry Atkinson presented the Application for a Temporary Class “B” Retailers license for the Mt. Calvary Athletic Club. Motion to accept by Joe Abler, seconded by Mark Stewart. MC

Lawn Cutting/Weed Commissioner – Motion by Terry Atkinson, seconded by Joe Abler to have Stewart’s Lawn Care cut the Village lawns for 2018. MC Jerry Olig appointed Mark Stewart as the Weed Commissioner.

Variance – Herman Drive – Mary Murphy and Richard Wade would like to put up a garage on the lot next to Mary Murphy’s home. They will need to apply for a variance. Terry Atkinson will contact Mary Mihm to set up a variance board meeting.

Greg Spanbauer Garage – Greg would like to change the entry to his garage. Jerry Olig met with Paul Birschbach. Paul stated the Village would need to grant permission to Greg for a curb cut. Jerry will let Paul know that the board approves this and Greg can proceed with the garage.

Frontier Storm Sewer Repair – Jim Magdanz broke the telephone pole on Kommers Street by Jerry Olig’s residence. Frontier came to fix it and during the repair, they went through the storm sewer. Frontier is looking into this. Jerry asked about just eliminating the pole. He is waiting to hear back from them.

2018/2019 County Directory – All required forms were signed. Mary Merten will forward the information to the County.

Salt Needs for 2018-2019 – The Village will participate in the Cooperative Salt Purchasing Program for the 2018-2019 Winter Season – salt only.

Financial Report – Mary Merten just received the information from the Mt. Calvary Ambulance Service. Mary will compile the reports and they will be available at the post office and the bank.

Other Business – Kay Schmitz will start working with Laura Wagner on the set-up of the Village website. Laura Schneider and Gueller Photography will donate some pictures for the website.

There were a few complaints about the snowplowing from the last snowfall. Jerry Olig will talk to Halbach about this.

Lori Schrage received information regarding a Public Officials Training on April 30th if anyone was interested in attending.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Kay Schmitz. MC

Meeting adjourned at 8:45 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
May 2, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

The May meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The following trustees were sworn in: Joe Abler, Terry Atkinson and Mark Stewart.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Terry Atkinson and seconded by Kay Schmitz. MC

Motion by Joe Abler, second by Joe Brenner to pay the village bills. Motion by Joe Brenner, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – There was a power outage by St. Lawrence Seminary. Zach reset it and when he opened the cabinet he noticed a lug was missing that connected the wires. Zach talked to Brian Zehren. Brian will look for a refurbished breaker which would cost approximately \$1,000.00 - \$1,500.00. A new style breaker would cost approximately \$2,500.00 - \$3,000.00. Zach received a quote from Sabel for the overflow pipe at the water tower - \$1,436.90. Russ from Water Tower Clean & Coat has an approved option from the DNR that would cost \$1,200.00. Motion by Terry Atkinson, seconded by Kay Schmitz to have Water Tower Clean & Coat complete the job. MC Zach stated there are two patches at the Waste Water Treatment Plant towards the pump room where the ground is wet. Zach is wondering if there is some type of leak. Zach will have Rural Water listen and then will have Magdanz look at it.

Old Business:

Birschbach Inspections – The following permits were taken out in April – Mary Murphy – Unattached Garage; American Legion – Addition and Gregg Spanbauer – Unattached Garage. Mary Merten will follow to see if permits were taken out by Gary Kraus, Amber Muellenbach, Craig Sippel and Bill Brill.

Streets – There seems to be a water problem by St. Lawrence Seminary with water going over the curb on Cty. Rd. W. Some concrete work was completed last year. Joe Abler will talk to Tom Wehner. Jerry Olig received information from Fond du Lac County regarding the Church Street project. Jerry will contact Ryan Sommer from FDL County to obtain a solid bid to potentially have the project completed in 2019. Terry Atkinson suggested also having a contingency fund set up. Joe Abler will obtain an estimate for Mt. Carmel Street – one estimate with a regular curb and one estimate with a California curb. Fond du Lac County purchased a street sweeper. Joe Abler will obtain a price to see what it would cost to have the village streets cleaned.

Water & Sewer Utility – 18 late payment letters were sent out. To date, eight remained unpaid. A discussion was held regarding refunds. Lori Schrage will send out letters. Water rates will increase 3%, the sewer base rate will increase 3% and the Fire Protection rate will increase 3%.

Street Sewer Project – McMahon has received the insurance certificates and will be mailing the contracts out today.

Board of Review – Mary Merten reminded the Board that the Board of Review will be Wednesday, May 23rd from 3:00 p.m. to 5:00 p.m. Mary Merten, Mike Petrie and Kay Schmitz will be there.

Herman Street Variance – The Variance Board will be meeting on May 9th.

New Business: None

Other Business – Mary Merten submitted the paperwork for the Recycling Grant.

Tony from McMahon will be attending the June meeting to discuss the Operational Evaluation Report for Effluent Phosphorus.

Terri Klapperich talked to Mary Merten regarding having music outside at Tanners. Mary informed Terri that she should attend the Village Board meeting for discussion.

Kay Schmitz continues to work on the website and hopes to have it up and running soon.

Being no further business, a motion to adjourn was made by Joe Abler and seconded by Terry Atkinson. MC

Meeting adjourned at 8:50 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
June 6, 2018

Present: Jerry Olig, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Lori Schrage

Guest: Zach – MCO; Rhiannon Diederichs

The June meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Terry Atkinson and seconded by Kay Schmitz. MC

The Board of Review minutes were accepted as published with a motion by Kay Schmitz and seconded by Mark Stewart. MC

Motion by Joe Brenner, second by Terry Atkinson to pay the village bills. Motion by Terry Atkinson, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – Zach is working on the Compliance Maintenance Annual Report and Mary Merten will forward final information to Zach to complete. The gradings for the Village are good. The Consumer Confidence Report is complete. A copy of this report will be mailed with the second quarter water bills and will also be posted at the Post Office, National Exchange Bank and Village Hall. It will also be posted on the Village Website. Zach discussed the Operational Evaluation Report for Effluent Phosphorus. One correction was noted. There was a leak (small crack) at the Waste Water Treatment Plant – a clamp was put on.

The Compliance Maintenance Resolution was presented by Terry Atkinson. Motion to accept by Joe Abler, seconded by Kay Schmitz. MC

Rhiannon Diederichs – Rhiannon discussed the property on Division Street. The board suggested she contact Paul Birschbach regarding building questions.

Old Business:

Birschbach Inspections – The following permits were taken out in May: Craig & Kim Sippel – Major Remodel; Mike Petrie – Misc. Permit; Corey Johnson – Unattached Garage Roof Line Rebuild; Joseph H. Brenner – Heating-AC Change; Anthony & Breyn Dowland – Siding/Windows and Mary Murphy – Unattached Garage/Electrical. Mary Merten will follow with Paul/Al to see if Greg Spanbauer took out a permit for cutting the curb.

Streets – Zach will follow up on the manhole covers on Fond du Lac Street affected by the street sewer project. All new covers are closed pick. Joe Abler talked to Tom Wehner regarding the

water issue on Cty. Rd. W. There is nothing in their budget for this year. If the issue continues, they will deal with it.

Water & Sewer Utility – The second quarter billing will have the following messages: “Water rates increased 3% 06/15/18”, “Base sewer rates have been adjusted based on 2017 usage”, “Fire protection rates increased 3% 06/15/18”, “As of 1/1/19, there will no longer be deduct meters. You will be contacted regarding removal of the meter”, “As a reminder, please do not blow your lawn clippings on the streets – this affects our sewer system”. The Village website will be noted on the billing as well as a note to follow on Facebook.

Street Sewer Project – The project will be starting June 18, 2018 with a planned completion date of July 1, 2018 – weather permitting. Any affected residents have/will be notified.

Herman Street Variance – A copy of the minutes from the May 9, 2018 Board of Appeals meeting were received and filed.

New Business:

Liquor Licenses – Terry Atkinson presented the liquor license application for Maria’s Pub & Grill. Motion by Joe Abler to accept, seconded by Mike Petrie. Maximillians and Tanner’s Pins & Pints renewals have not been received. Upon receipt, the Board agreed to approve them. MC

Drainage at Well Properties – There was rain water running in the building at Well #1. Drain tile will need to be installed.

Business Cards – It was suggested that the Village President have business cards. Kay Schmitz will follow on this.

Other Business:

Due to the Fourth of July falling on the first Wednesday in July, the July village board meeting will be July 11th. Mary Merten will post notices at the Post Office, National Exchange Bank and the Village Hall. This will also be noted on the Village website.

Veolia ES Industrial Services, Inc. has been renamed Clean Harbors ES Industrial Services, Inc.

A letter will be sent to Diana Schrage regarding high weeds/grass.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Mike Petrie. MC

Meeting adjourned at 9:10 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
July 11, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guests: Bob Bittner, Jim Thome

The July meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Joe Brenner, second by Kay Schmitz to pay the village bills. Motion by Kay Schmitz, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – There are eight open pick manholes left that need to be replaced -will ask Zach to obtain a price. The old manhole covers/castings all belong to the Village. Russ from Water Coat & Clean is working on the overflow for the Tower.

Bob Bittner – The curbing from Washington Street to Bob's driveway has deteriorated through the years. Terry Atkinson will take a look at it and obtain an estimate.

Jim Thome – ATV Use in the Village – Jim presented Fond du Lac County's ATV Ordinance and a copy of 2017 WI Act 87. Jim is asking the Village Board to consider ATV use in the village. He stated there would be no liability to the Village and no cost to the village for signage. Jerry Olig had talked to the Fond du Lac County Sheriff's Department and they suggested having the DNR attend our next village meeting. Jerry will contact the DNR to see if they can attend the August meeting.

Old Business:

Birschbach Inspections – One permit was taken out in June by Paul Halbach for replacement windows. A permit is not required to cut/remove the curb.

Streets – Terry Atkinson talked to S C Concrete regarding a price for curbing/California curbing for Church Street. They will contact Terry in the middle of March.

Water & Sewer Utility – Lori Schrage had questions regarding pool fills. This will be discussed with Zach at the August meeting.

Street Sewer Project Progress/Lateral Repairs – The sewer project is complete. Blacktopping will be done on Monday. Mark Stewart had a picture of where they started and ended – the laterals were good. The manhole by Norm Lemke and Schrage Bros. needs to be raised. Gulseth did an excellent job.

New Business:

Mike Petrie presented the liquor license application for the Mt. Calvary Fireman's Picnic. Motion by Terry Atkinson to accept, seconded by Mark Stewart. MC

Variance Board – Terry Atkinson talked to Mary Mihm, Rick Wagner, Kevin Sesing and Ted Birschbach. They are all willing to stay on the Variance Board for a two year term. President Jerry Olig appointed Mary Mihm, Rick Wagner, Kevin Sesing and Ted Birschbach (Alternate) to the Variance Board for a two year term.

Camera – WWTP – Joe Abler discussed having a camera at the WWTP due to non-residents dumping items on the compost pile. Recently this occurred when Joe was working down there. A letter was sent and a fee was imposed. Joe obtained a price for a camera from Silica. Tabled.

Diederichs Land Issue – A deed was obtained. There are two easements on this property. Jerry Olig will talk to Rhiannon Diederichs regarding the easements.

Other Business –

The Village received a dividend check from the League of WI Municipalities for \$966.00 for 2017.

Mary Merten received a response from the insurance company stating the claim that was submitted did not fall under the LWMMI policy.

The Operational Evaluation Report has been submitted to the DNR.

Lori Schrage will not be running for re-election next year.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Joe Abler. MC

Meeting adjourned at 8:30 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
August 1, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guests: Zach – MCO; Rachel Mixon; Mitchell Groenier – DNR, Jim Thome, Fred's Fast Track Owner

The August meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Joe Abler and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Terry Atkinson and seconded by Mike Petrie. MC

Motion by Terry Atkinson, second by Mark Stewart to pay the village bills. Motion by Terry Atkinson, second by Joe Abler to pay the utility bills. Motions carried.

MCO – There are nine manhole lids that need to be replaced. The cost is \$108.00 each. A discussion was held regarding who is responsible for water and sewer hook-ups for a new home. Zach will follow on this and report back to the board. A pipe at Well #2 is rusty and old and started leaking. Zach contacted Municipal Well and they took care of it. Zach will be meeting with Municipal Well tomorrow and will obtain a price on re-doing the piping. The flows are down since the sewer project has been completed. The DNR has approved Russ's method for the overflow pipe at the water tower.

Rachel Mixon introduced herself to the Board. She is running for State Assembly District 59.

DNR – Mitchell Groenier discussed ATV/UTV use on the village streets. Mitchell will get further information to Jerry Olig. The Board will discuss further after obtaining more information.

Old Business:

Birschbach Inspections – There were no permits taken out in July. Mary Merten contacted Birschbach regarding James Jaromin re-shingling his roof. A permit has not been taken out and a letter will be sent. The American Legion is putting in a bathroom. Mary will follow with Birschbach.

Curb/Drainage by Bob Bittner – Terry Atkinson did look into this and stated there never was a curb. Bob wasn't home. Tabled

Water & Sewer Utility – There were 33 delinquent notices sent out. Kathy Andrew questioned where her water bill was. Kathy will need to be billed for unmetered water. Lori Schrage will discuss with Zach. When there is new construction going on, the Village needs to be notified in

regards to unmetered water. The street sewer project and Gulseth billing were discussed. Jerry Olig will contact Nate regarding the concrete.

New Business:

Pictures for Website – The Village Board viewed the pictures Guellers had taken to be used on the Village Website.

Other Business:

Mary Mihm sent a letter regarding staying on the Board of Appeals. Mary would like the Board to find someone to replace her. Mary will stay on until a replacement is found.

The fine/fee that was imposed for a non-resident dumping items on the compost pile has been received.

Kenny Chambers is our new DNR contact for Municipal Water Systems.

Joe Brenner will have the utilities marked for ditching by the pump house.

Jason Guelig will get a price to Jerry Olig regarding ditching behind Schrage Bros. lot/cemetery.

Maria's Pub & Grill is planning an appreciation day and will be having a band playing from 4:00 p.m. to 8:00 p.m.

Mark Stewart will follow on the high weeds by the old Abhold's Garage property.

Being no further business, a motion to adjourn was made by Joe Abler and seconded by Mike Petrie. MC

Meeting adjourned at 9:10 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
September 5, 2018

Present: Jerry Olig, Lori Schrage, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Joe Abler

Guests: Zach – MCO; Jim Thome, Melvin Halbach

The September meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Terry Atkinson and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Kay Schmitz. MC

Motion by Joe Brenner, second by Kay Schmitz to pay the village bills. Motion by Joe Brenner, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – Zach had a map regarding the lot that was purchased on the corner of St. Michael Street and WW. The manhole is on the lot line. The new owner could tap the water across St. Michael Street. Jerry Olig will let the new owner know. There was a problem with the chlorine by the well – that is why there was a bill from Hawkins, Inc. Zach is working on the manholes – should be completed by winter. A discussion was held regarding pool filling and metering the pool fills. Zach suggested not using the hydrants to fill pools.

Jim Thome – ATV/UTV's – Jim discussed ATV/UTV use in the Village. He had a copy of St. Cloud's ordinance available. Jerry Olig talked to Ryan Gebhart from St. Cloud and Ryan stated that Fond du Lac County is responsible for enforcing it. Mary Merten printed off ordinances from various municipalities. Jim had a route map and stated that St. Lawrence Seminary does not want to be on the route. Tabled. Discuss at October meeting.

Old Business:

Birschbach Inspections – The following electrical permits were taken out in August – Paul Keifenheim, D&J Schueller Rentals and St. Isidore Congregation. The American Legion had taken out a permit for the bathroom remodel. Jerry Olig will contact Jim Sippel to make sure the proper permits were taken out for demolishing the old clinic.

Water & Sewer Utility – Joe Brenner will let Lori Schrage know when the meters will be read for the third quarter. Lori needs this information to her by September 24th. Zach will pull the deduct meters. Lori confirmed with Zach that the Andrew house will be billed a fixed fee for water usage until the meter is installed. Applewood was turned off last quarter. The meter is leaking in the basement at Applewood.

New Business:

Main Street/Fond du Lac Street – Zach will be meeting with Mark Stewart regarding the area that has settled on Main Street/Fond du Lac Street. They will report back to the Board on their findings.

Other Business:

Fond du Lac County sent out a letter regarding the salt prices for the 2018-2019 winter season.

Mark Stewart stated there were high weeds at 401 Evergreen Road. Mark left an envelope with a copy of the ordinance in it. It was cut the next day. There are also high weeds on Diana Schrage's lots. Mary Merten will send her a letter.

The Fire Department contract extension is approaching. A meeting is scheduled for September 26th at 7:00 p.m.

Jerry Olig stated the parking lot will need to be re-surfaced.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Kay Schmitz. MC

Meeting adjourned at 8:05 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
October 10, 2018

Present: Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Jerry Olig

Guest: John Wagner

The October meeting of the village board was called to order by Joe Abler. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Joe Brenner and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Terry Atkinson. MC

Motion by Terry Atkinson, second by Kay Schmitz to pay the village bills. Motion by Mike Petrie, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – Zach was unable to attend the meeting.

John Wagner attended the meeting on behalf of the Parish. John provided a certified survey map regarding St. Lawrence Seminary gifting some land to the Church for more room for the cemetery. Motion by Terry Atkinson to accept, seconded by Kay Schmitz. MC Mary Merten will forward the paperwork to the County and to the assessors so that the new parcels are drawn up.

Old Business:

Birschbach Inspections – The following permits were taken out in September: James Jaromin for his roof and Jim Sippel for demolition of the old clinic. Mary Merten will follow to see if permits were taken out by Jonathon Taylor, Jessica Sippel and Brian Abhold.

Water & Sewer Utility – The third quarter water bills are sent out. Tanners and Applewood are shut off.

Fond du Lac Street/Main Street – Mark Stewart and Zach checked the area that had settled on Fond du Lac Street and Main Street. There is a lot of gravel in the pipe in the storm manhole. It did look like there might be a kink in it. Maybe camera this area in the future. Joe Abler will contact the County to have them patch this area and an area by the WWTP. Zach will talk to Elmer Ditter regarding the curb stop.

ATV/UTV Use in the Village – Tabled

New Business:

Special Use Permit Renewal – Maximillians – The Special Use Permit for Maximillians is up for renewal. Terri Klapperich requested a renewal. Motion by Terry Atkinson, seconded by Mike Petrie to grant a four year Special Use Permit to Maximillians for their outside patio. MC

Trick Or Treat Date/Hours – Trick or Treat will be Sunday, October 28th from 2:00 p.m. to 4:00 p.m. Mary Merten will have this published in the bulletin and will post in the Village. This information will also be put on the Village website.

Fall Clean Up – Joe Abler will check with the County regarding the fee for the street sweeper.

Recycling Grant Paperwork – Mary Merten submitted the required paperwork to the DNR.

2019 Budget/Clerk/Treasurer's Meeting – Mary Merten is starting to receive information for the 2019 budget. She will e-mail information to the Board. Mary attended the Clerk/Treasurer meeting. All specials need to be entered by November 20th. The Board will meet at 6:00 p.m. on November 7th to discuss/approve the 2019 budget.

Fire Dept. Mtg/Contract – Joe Brenner attended the meeting with the Fire Department. The Fire Department proposed a 1% increase for the next three years. All were in agreement. Motion by Kay Schmitz, seconded by Terry Atkinson to accept the Fire Department's proposal. MC

Jerry Olig received the proposal from Halbach Excavating for snowplowing for the 2018/2019 winter season. Motion to accept by Joe Brenner, seconded by Mike Petrie. MC The rent will remain the same unless heat is requested for the building.

Other Business – Mary suggested that Lori make a list of her duties for the treasurer/utility clerk positions so that next year there will be a guide for her replacement.

Joe Abler discussed the DOT maps regarding the village's mileage/streets. This will need to be registered on line.

Terry Atkinson stated a resident inquired about the corner of Kommers Street and Fond du Lac Street. When cars are parked on Fond du Lac Street it obstructs the view for vehicles on Kommers Street. Tabled.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Kay Schmitz. MC

Meeting adjourned at 7:50 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
November 7, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Terry Atkinson

Guest: Zach – MCO

The November meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Abler. MC

Motion by Joe Abler, second by Mike Petrie to pay the village bills. Motion by Mike Petrie, second by Joe Abler to pay the utility bills. Motions carried.

MCO – Omni Site will be upgrading the cellular network – the upgrade kits need to updated. This is planned to be completed in Spring at a cost of approximately \$1,000.00. Water Tower received an approval letter from the DNR in regards to the repair that was done. The DNR noted that there is not a frost free roof vent. The cost would be approximately \$4,500.00 and needs to be completed in the next two years. Received the inspection report for the sewer plant – all in compliance. The hydrants were flushed at St. Lawrence Seminary. The usage goes through their meters. Lori will contact them regarding a credit. Zach stated a new stainless steel rod and curb box were put in by Elmer Ditter.

Old Business:

Birschbach Inspections – The following permits were taken out in October: Chris Holzbauer – Electrical Service; Amber Muellenbach – Roof; Jessica Sippel – Siding/Windows/Misc.; Mt. Calvary Post Office – Major Remodel and Bill Ely – Culvert.

Water & Sewer Utility – There were no disconnects this quarter.

Fall Clean-Up – The County swept the streets. The bridge on Fond du Lac Street will need to be cleaned out. Follow up at a later date if more clean-up is needed.

ATV/UTV Use in Village – Jerry Olig discussed with John Bord. The Town of Marshfield is planning to allow use on all roads and will reserve the right to shut them down. Mary Merten will discuss with Marlene Sippel regarding creating an ordinance.

Kommers/Fond du Lac Street – The decision was made not to put up any signs.

New Business:

Badger Water – A resident questioned why Badger Water gets water from the village and doesn't pay a sewer charge. Badger Water pays a fee and pays for the water.

April Elections – It was suggested to put out a notice that Lori Schrage is not taking papers out in April for the Treasurer position and see if there are any residents interested.

Sewer Project Billing – An invoice was sent out to Best Plumbing regarding the curbing.

Special Assessments - There is one special assessment. Lori Schrage will forward the information to Mary Merten.

Other Business:

The Board was reminded to turn in an extra village hours to Mary Merten so they can be included in the December payments.

Mark Stewart stated in the back of Well #2 there is a bottom strap broke and needs to be replaced. Mark will take care of this. Mark also mentioned in the northeast corner inside the fence by the WWTP there are some small saplings growing through the fence. He will also take care of them.

A letter was received from the Power & Light Co. questioning if there were any road, construction plans in the future. We will need to follow up with the County to obtain some numbers.

The storm sewer pipe on W and Fond du Lac Street by the old clinic should be plugged off. Discussed curbing/right of way at the old clinic. Jerry will talk to Andy Seibel.

Jerry Olig will follow on leaves/clean up at 310 St. Anthony Street.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Joe Brenner. MC

Meeting adjourned at 8:20 p.m.

Submitted By: _____
Mary Merten, Village Clerk

**BUDGET HEARING
NOVEMBER 7, 2018
6:00 P.M.**

Board Members Present: Jerry Olig, Joe Abler, Joe Brenner, Mike Petrie, Mark Stewart, Lori Schrage, Mary Merten

The public hearing on the 2019 budget was called to order by President Jerry Olig.

The village levy for 2019 will be \$102,841.00. There were no objections to the proposed budget, therefore a motion was made by Joe Brenner and seconded by Mike Petrie to approve. Motion carried.

A motion to close the budget hearing was made by Joe Abler and seconded by Mike Petrie. Motion carried.

Budget hearing closed.

Mary Merten, Village Clerk

Mt. Calvary Village Board
December 5, 2018

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guest: Jim Thome

The December meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

The minutes from the Budget Meeting were accepted as published with a motion by Joe Brenner and seconded by Kay Schmitz. MC

Motion by Kay Schmitz, second by Mike Petrie to pay the village bills. Motion by Terry Atkinson, second by Joe Abler to pay the utility bills. Motions carried.

MCO – The meters at the wells and at the Villa were tested.

Old Business:

Birschbach Inspections – The following permits were taken out in November: Marvin Mihm – Heating/AC Change and the Athletic Club – Commercial Building/Electrical Service.

Water & Sewer Utility – Meter reading for the fourth quarter will be done on December 19th or the 20th. There was one special assessment and one outstanding water bill. Lori Schrage discussed the Raymond James Account regarding verification that there isn't an ordinance that states how the monies are invested. The Delaware Life-Raymond James Investment will automatically renew on 01/23/19. Tony – McMahon is finishing up the Annual Chloride Report and will submit to the DNR prior to the December 31st deadline.

Fall Clean-Up – Joe Brenner will check and clean up by the bridge.

New Business:

MCO Contract – The contract for 2019 was discussed. Motion to accept by Joe Brenner, seconded by Terry Atkinson. MC

Streets-Grant-Church Street – Jerry Olig talked to the engineer from Fond du Lac County regarding Church Street. Once a firm amount is determined, a further discussion will be held with St. Lawrence Seminary. Tabled. The grant paperwork will also need to be completed. There are some manhole covers that are too high and need to be addressed/fixed. These will be marked and will ask the County to fix.

Tax Bill Letter – The tax letter was discussed. Lori Schrage will be collecting tax payments on January 30, 2019 from 5:30 p.m. to 7:00 p.m.

Plowing – Fireman’s Park – A discussion was held regarding snowplowing the west side driveway at the Fireman’s Park for easier use for a handicapped vehicle. The Fire Department gave the okay for one year. The Board was in agreement and will see how this winter season goes.

Nomination Papers – The following positions are up for election in 2019 – President – Jerry Olig, Treasurer – Lori Schrage, Trustees – Joe Brenner, Mike Petrie and Kay Schmitz. Nomination papers are available and must be turned in to Mary Merten by 5:00 p.m. on Wednesday, January 2, 2019.

Jerry Olig appointed the following poll workers: Terry Atkinson, Agnes Steffes, Kathy Wagner, Gladys Mueller, Carol Kaiser and Lori Lemke.

Other Business – Jim Thome attended the meeting inquiring what the Village plans are regarding the ATV/UTV use in the Village. The Village is working on an ordinance.

Jerry Olig talked to Andy Seibel regarding the storm sewer pipe by the old clinic. Andy suggested not filling it in – suggested capping it off. Jerry Olig will talk to Jim Sippel.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Kay Schmitz. MC

Meeting adjourned at 8:25 p.m.

Submitted By: _____
Mary Merten, Village Clerk