

**Mt. Calvary Village Board**  
**January 2, 2019**

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guest: Zach – MCO; Jake Brenner

The January meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Joe Brenner and seconded by Kay Schmitz. MC

Motion by Terry Atkinson, second by Kay Schmitz to pay the village bills. Motion by Joe Brenner, second by Joe Abler to pay the utility bills. Motions carried.

MCO – Zach will be picking up two more manhole lids. The meter changes are done. The commercial cross connections are completed for this year. There is a casting on Maria Street that is not on center. Zach would like to have the County cut this area in Spring.

Old Business:

Birschbach Inspections – The following permits were taken out in December: Kevin Weber – Electrical Service, Matthew Murkley – Electrical Service, Pond Point Properties, LLC – Roof and Mary Murphy – Replacement Windows.

Water & Sewer Utility – Nothing to report.

Streets – Grant – Church Street – Peter (surveyor from FDL Co.) was taking some measurements on Church Street. Some of the work would need to be sub-contracted out. Asphalt costs have increased. Jerry Olig will follow up on this. The manholes were all fixed.

McMahon – The Annual Chloride Progress Report has been submitted.

New Business:

Ambulance Board Rep/2019 Ambulance Subsidy Contract – Joe Abler's two year term is up. Motion by Joe Brenner, seconded by Mike Petrie to appoint Joe Abler to be the Ambulance Board Rep for the Mt. Calvary Ambulance Service. This is a two year term. MC Stacy Sesing replaced Diane Kuenzi. Stacy's term will be up next year. Jerry Olig signed the 2019 Ambulance Subsidy Contract. Mary Merten will forward a copy to Fond du Lac County.

Subdivision By-Laws – A discussion was held regarding the by-laws for the subdivision. Jake Brenner contacted Jim Emerich and was told the covenants supersede the Village's.

Other Business:

Nomination Papers – Jerry Olig, Joe Brenner, Mike Petrie and Kay Schmitz turned in their nomination papers. No new candidates took out papers.

Radon Tests – Mary Merten received information from the Fond du Lac County Health Department. January is Radon Action Month. Mary will post this information in the Village and on the website. Fond du Lac County is offering a limited supply of test kits for a reduced fee of \$5.00. The kits can be purchased at the Health Department or by contacting Mary Merten.

Year End Tax Preparation – Mary Merten will be working on the payroll reports, W-2's and 1099's on Saturday, January 12<sup>th</sup>.

Mary Merten will be meeting with Sherri from McClone Insurance on January 21<sup>st</sup>.

Mark Stewart talked to Tyler Schmitz regarding plow damage on his property. Mark told him that residents take care of the repair. Jerry Olig will give Tyler a call.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Terry Atkinson. MC

Meeting adjourned at 8:15 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**February 6, 2019**

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Joe Brenner

Guests: Tom Wehner - St. Lawrence Seminary; Nick Reddy

The February meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Terry Atkinson, second by Kay Schmitz to pay the village bills. Motion by Terry Atkinson, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Nothing to report

St. Lawrence Seminary – A discussion was held regarding the water meter/deduct meter for St. Lawrence Seminary. The Board will put something together and will get back to Tom Wehner. Church Street was also discussed. Tom will take the numbers back to St. Lawrence Seminary and will get back to Jerry Olig.

Nick Reddy – Nick would like to have some chickens and possibly a shed. He will contact Paul Birschbach and go from there.

Old Business:

Birschbach Inspections – No permits were taken out in January.

Water & Sewer Utility – There were no shut offs. Lori Schrage received a couple of calls regarding payments (bank/mail). A note will be put in the next water bill regarding the mailing process.

Church Street – The Board will wait on this until they hear back from St. Lawrence Seminary.

Water Softener Reminder – A suggestion was made to put a message with every water bill reminding residents of this.

New Business:

Bulky Pick-Up – Bulky pick up is scheduled for Monday, June 10, 2019.

Huberty – The engagement letters for preparation of Form C and for the Financial Statements for the Village/Utilities was received. Jerry Olig signed the letters and Mary Merten will forward letter and required information to Huberty.

Entertainment – Village Businesses – Jerry Olig was approached regarding an event at Maximillians. The Village Board discourages it.

Insurance – Mary Merten met with Sherri from McClone Insurance. No changes were needed. Mary will follow on bond insurance and E&O insurance.

Treasurer Position – Mary Merten contacted Fond du Lac County Clerk Lisa Freiberg. She stated the Village of Mt. Calvary is the only village in the County where the treasurer position is elected. All other villages appoint their treasurer.

Other Business – Kay Schmitz questioned if QuickBooks should be upgraded. Lori Schrage will check with Huberty.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Mark Stewart. MC

Meeting adjourned at 8:35 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**March 6, 2019**

Present: Jerry Olig, Lori Schrage, Joe Abler, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Terry Atkinson

Guest: Zach – MCO

The March meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Abler. MC

The treasurer's report was accepted with a motion by Joe Brenner and seconded by Mike Petrie. MC

Motion by Joe Abler, second by Kay Schmitz to pay the village bills. Motion by Joe Brenner, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Zach discussed the PSC report. There was a 15% water loss – which is a little higher than normal. The pumping numbers have gone up. He will try to figure out where this could be coming from. Zach questioned if the Board wanted to finish the televising schedule. Zach will check on the sanitary sewer mains/manholes report and will get back to the board. He will also have McMahan attend the April meeting. There is a lot of water/ice by the hydrant by the County garage. Zach will take a look at it.

Old Business:

Birschbach Inspections – No permits were issued in February.

Water & Sewer Utility – All fourth quarter water bills were paid. One check – NSF. Lori Schrage sent out a letter asking for payment. Lori and Zach will follow on this. A discussion was held regarding deduct meters. Joe Abler presented the following: “To qualify for a deduct meter, you will need to use 75,000 gallons or more per year for outdoor non-sewer related use (i.e. irrigation, etc.). All other deduct meters that don't meet this qualification will be removed.” Motion by Kay Schmitz to accept, seconded by Mike Petrie. MC Joe Brenner and Donna Schrage will plan to read the meters on March 21<sup>st</sup>/22<sup>nd</sup>.

Church Street/Streets – The Church Street project was discussed. The decision was made to leave this street as is. The Board will look to apply for a grant for this project. Jerry Olig will let St. Lawrence Seminary know. The Board discussed having Division Street and Mt. Carmel Street televised. Jerry will contact Zach.

New Business:

Open Book/Board of Review – Open book is scheduled for April 18, 2019 from 3:00 p.m. – 5:00 p.m. Board of Review is scheduled for May 22, 2019 from 3:00 p.m. – 5:00 p.m.

Other Business – Jill Halbach is interested in the Treasurer position. Lori Schrage spoke with Huberty regarding updating the QuickBooks program. We've been using the program for over five years. It was suggested to have it updated.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Kay Schmitz. MC

Meeting adjourned at 8:40 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**April 3, 2019**

Present: Jerry Olig, Lori Schrage, Joe Abler, Terry Atkinson, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Joe Brenner

Guests: Zach – MCO; Tony & Carl – McMahon Associates, Inc.; Jill Halbach

The April meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Kay Schmitz. MC

Motion by Terry Atkinson, second by Joe Abler to pay the village bills. Motion by Kay Schmitz, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – A water leak was located and fixed at the Meat Market. Zach discussed the future work on Kommers Street. Zach stated the hydrant is good and the manholes are in good condition. He suggested replacing the top section of the manhole by the hydrant. Zach will contact Great Lakes to obtain an estimate on having Main Street and Mt. Carmel Street (post office east) camera'd.

Tony & Carl – McMahon Associates, Inc. – A discussion was held regarding the sewer main/laterals on Kommers Street. Carl will obtain an estimate for this project and will have the information by the May meeting. Tony stated the chloride report was submitted in December, 2018. The next report is due December, 2019. Tony will need to know what progress is being made and possibly an ordinance. Tony is working on the second year phosphorus study and is close to finishing it up. The report is due in June.

Old Business:

Birschbach Inspections – One permit was taken out in March by Joe Brenner for an addition to his existing garage. Mary Merten will follow with Paul Birschbach for permits for Ben Pierquet, Jessica Sippel and Cody Thome.

Water & Sewer Utility – Lori Schrage will send the 2018 usage report to Huberty to determine the new rate. Lori has been working with Kay Schmitz as Kay will be taking over Lori's duties for the Water & Sewer Utility.

New Business:

Election Results – The following positions were elected to a two year term - Jerry Olig - President; Kay Schmitz, Joe Brenner and Mike Petrie -Trustees. Jill Halbach will be the Village Treasurer as she received the most write-in votes and accepted the position.

Liquor Licenses – Terry Atkinson presented the Application for a Temporary Class “B” Retailers license for the Mt. Calvary Athletic Club and the Mt. Calvary Ambulance. Motion to accept by Mike Petrie, seconded by Mark Stewart. MC

Lawn Cutting/Weed Commissioner – Motion by Terry Atkinson, seconded by Kay Schmitz to have Stewart’s Lawn Care cut the Village lawns for 2019. MC Jerry Olig appointed Mark Stewart as the Weed Commissioner. Joe Abler will have Schrage Bros. take a look at the old lawnmower.

Salt Needs for 2019-2020 Winter Season – The Village will participate in the Cooperative Salt Purchasing Program for the 2019-2020 Winter Season – salt only.

Future Road Work – A discussion was held regarding future street projects. Jerry Olig will obtain an estimate for Dix Street. As stated above, Zach will obtain some estimates to have some streets camera’d.

Treasurer Position – The Board thanked Lori Schrage for her years as Village Treasurer. Lori will work with Jill Halbach to assist her in learning the Treasurer duties. Mary Merten will have the bank information updated. Mary Merten will contact the Village Attorney to see what needs to be done to have the treasurer position appointed verses elected.

Other Business:

The May meeting will be held on May 8<sup>th</sup> instead of May 1<sup>st</sup>. Mary Merten will post notices.

Financial Report – Mary Merten has not received the information from the Mt. Calvary Fire Department yet. Once Mary receives this she will compile the reports and they will be available at the post office and the bank.

2019/2020 County Directory – All required forms were signed. Mary Merten will forward the information to the County.

The PSC Report and Form C have been completed and submitted.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Mike Petrie. MC

Meeting adjourned at 8:45 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk



**Mt. Calvary Village Board**  
**May 8, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz

Excused: Mark Stewart

The May meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The following Board Members were sworn in: Jerry Olig - President, Jill Halbach - Treasurer, Joe Brenner, Mike Petrie and Kay Schmitz – Trustees.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Terry Atkinson, second by Joe Brenner to pay the village bills. Motion by Joe Abler, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – Zach did not attend the meeting. He had nothing to report. Russell Abler contacted Jerry Olig regarding Badger Water obtaining water from the village. Russell is concerned about contaminating the water. Jerry talked with Dave from Badger Water and Dave stated he has two backflow preventers. Jerry also talked to Zach. Zach told Jerry there is no way the water can get back into the hydrant. Zach checked with his boss and was told this has never been a problem in any municipality and is impossible to happen. Jerry will talk to Dave and Zach again. Zach was putting a new puck on by Jessica Sippel.

Carl – McMahon – Carl was unable to make the meeting. The Board discussed the Agreement for the project along Kommer Street/Washington Street. Motion by Joe Abler to accept, seconded by Terry Atkinson. MC Mary Merten will forward signed proposal to McMahon.

Old Business:

Birschbach Inspections – No permits were taken out in April. Paul Birschbach sent out letters to Cody Thome, Jessica Sippel and Ben Pierquet. Paul inquired about the furnace at the Village Hall being replaced. The Joint Hall Commission will need to obtain a permit.

Water & Sewer Utility – Two notices were hung. Terry Atkinson discussed the water bill for the meat market. The Board was in agreement that the sewer charge be removed.

Board of Review - Mary Merten reminded the Board that the Board of Review is scheduled for May 22<sup>nd</sup> from 3:00 p.m. to 5:00 p.m. Mary Merten, Jerry Olig and Joe Brenner will be there.

Treasurer Position – Mary Merten e-mailed Atty. Matt Permentier regarding the Treasurer position. Mary will follow up with the attorney to see how much it would cost to have the Treasurer position changed from an elected position to an appointed position.

New Business:

Resolution Recognizing Lori Schrage's Years of Service – Terry Atkinson presented a resolution in appreciation for Lori Schrage's years of service as Village Treasurer. Motion to accept by Joe Abler, seconded by Mike Petrie. MC Mary Merten will forward the resolution to Lori.

Grant Money Application – Scott Schaefer would be interested in writing a grant for the Village streets. Kay Schmitz will look to see what grants are out there. Jerry Olig talked to the County Engineer and informed him that the Church Street project is off for now. Jerry will have him look at Dix Street, Division Street and Mt. Carmel Street.

Weather Monitor – Jerry Olig attended a meeting and was given a weather monitor. The Fire Department doesn't need it. The monitor will be put in the hall. Jerry will receive a pager from the Fire Department so that he is aware of the weather alerts.

Other Business – Les Simmelink contacted Mary regarding his ditch. Last winter a backhoe was used to dig out by the sewer and the ditch is rutted up. He was wondering if the ditch can be filled and seeded. Joe Abler will take a look at it.

There is a storm drain by Schrage Bros. that is washing out. Joe Abler will contact Jim Magdanz.

The storm drain by the old clinic was discussed. Jerry Olig will contact Jim Sippel.

The County took care of a couple potholes in the village.

Joe Brenner will not be at the June meeting.

The July meeting will be July 10<sup>th</sup> instead of July 3<sup>rd</sup>. Mary Merten will post the notices.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Terry Atkinson. MC

Meeting adjourned at 8:30 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Board of Review**  
**May 22, 2019**

The Board of Review convened at 3:00 p.m.

Present: Joel Ryan, Bill Kiekhaefer, Mary Merten, Jerry Olig, Joe Brenner

Mary Merten nominated Jerry Olig as President, seconded by Joe Brenner

No one appeared before the Board of Review.

Motion to close by Joe Brenner, second by Jerry Olig

Closed at 5:00 p.m.

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Mary Merten, Clerk

**Mt. Calvary Village Board**  
**June 5, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Mike Petrie, Kay Schmitz, Mark Stewart

Excused: Joe Brenner

Guest: Zach – MCO; Carl - McMahan

The June meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Terry Atkinson. MC

The Board of Review minutes were accepted as published with a motion by Terry Atkinson and seconded by Mike Petrie. MC

Motion by Kay Schmitz, second by Mark Stewart to pay the village bills. Motion by Terry Atkinson, second by Joe Abler to pay the utility bills. Motions carried.

MCO – Zach discussed the 2018 Consumer Confidence Report (CCR). A copy of this report will be sent to residents with their second quarter water bills. Mary Merten will also post a copy at the Bank, Post Office and Village Hall. The report will also be on the Village website. The Compliance Maintenance Annual Report (CMAR) was also discussed. Everything was very good. Zach met with Dave from Badger Water. There is no problem with Dave obtaining water. Zach met with Matt Abler regarding the water issue at the meat market. Zach had talked to the meter rep regarding the meter. The water is shut off.

The Compliance Maintenance Resolution was presented by Kay Schmitz. Motion to accept by Joe Abler, seconded by Mike Petrie. MC

Carl – McMahan Associates – Sanitary Sewer Project – Carl discussed the plans and specifications for the Kommers Street project. The plan is to have the project bid out in July. Carl will work with Mary Merten on the details/paperwork/publishing. Terry Atkinson and Mark Stewart will oversee the project.

Old Business:

Birschbach Inspections – The following permits were taken out in May – Cody Thome – Major Remodel and Ben Pierquet – Major Remodel.

Water & Sewer Utility – All late payments have been taken care of. Kay Schmitz will contact Joe Brenner to see when the meters will be read for the second quarter. Kay received a call from the owner of the Schrage Apts. There are a couple holes outside of the building. Zach took a

look at it and said it was not near the water lines. Kay will contact the owner and suggest that he contact Jim Magdanz to see where the problem/issue is.

Treasurer Position – The cost to have the treasurer position changed from elected to appointed would cost approximately \$500.00. Motion by Mike Petrie, seconded by Terry Atkinson to proceed. MC Mary Merten will contact the Village Attorney and will proceed from there.

New Business:

Liquor License Renewals – Maximillians and Maria's – Kay Schmitz presented the liquor license applications for Maximillians and Maria's. Motion by Terry Atkinson to accept, seconded by Mike Petrie. MC

Other Business:

Mary Merten stated she received a letter from the DNR regarding the 2019 Recycling Grant. The Village will receive \$1,401.88 for 2019.

Mary also received a notice from the Department of Revenue regarding Personal Property Aid for 2019. The Village received an aid amount of \$2,272.76.

Joe Abler took the lawnmower to Schrage Bros. to possibly sell it.

Jerry Olig called Joe Halbach regarding the heating at the WWTP. Jerry hasn't heard back from Joe. Jerry will contact Web-Pro to see what the Village has used in the past.

Jerry Olig called Jim Sippel regarding the storm drain at the old clinic. Jim hasn't gotten back to Jerry yet.

Joe Abler stated that the Mt. Calvary Ambulance Service is moving up to Advanced EMT's. This would allow them to start IV's for diabetics (no heart related drugs).

Jim Magdanz took care of the issue by Schrage Bros. The County will take care of the blacktop.

Mark Stewart questioned where the down spout drain tiles run by the shed. There is some water accumulating. Mark will keep an eye on it.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Kay Schmitz. MC

Meeting adjourned at 8:05 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**July 10, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guests: Carl – McMahon Associates; Jim Thome; Alfson Excavating

The July meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Terry Atkinson and seconded by Kay Schmitz. MC

Motion by Joe Brenner, second by Terry Atkinson to pay the village bills. Motion by Terry Atkinson, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Nothing to report

Carl – McMahon Associates – There were two bids submitted. The bid opening for the Sanitary Sewer Relay project were opened at 7:00 p.m. The first bid was from Alfson Excavating LLC – bid bond in place. The second bid was from PTS Contractors, Inc. – bid bond in place. Bid opening concluded. Carl will complete the bid tabulations.

Old Business:

Birschbach Inspections – The following permits were taken out in June: Nick Reddy – Misc. Permit; Rick Wagner – Roof and Sam Schumacher – Replacement Windows.

Water & Sewer Utility – Terry Atkinson will contact Zach regarding the Applewood meter.

Jim Sippel Drain – Jim is working on it. Craig Sippel is cutting the lawn there and will look into the drain issue.

Winter Propane Billing – Jerry Olig received past billings from Web-Pro. Jerry calculated the Village's prior use and recent use since Joe Halbach has been heating the building. Jerry will contact Joe Halbach to discuss.

Schrage's Blacktopping – The initial patch will cost approximately \$1,200.00. There is also an area by the sidewalk. This is the responsibility of Schrage Bros. and Maximillians.

Schrage Apts. Sink Hole – Jim Magdanz took a look at it. There are no pipes in the hole. The owner filled this hole with concrete slurry. There is no cost to the village.

ATV/UTV Ordinance – Jim Thome discussed the possible ordinance and answered any questions the Board had. Mary Merten will work on drafting up the ordinance.

Sale of Lawn Mower – The lawn mower has been sold.

New Business:

Liquor License – Mt. Calvary Volunteer Fire Dept. – Picnic – Terry Atkinson presented the liquor license application for the Mt. Calvary Fireman’s Picnic. Motion by Joe Brenner to accept, seconded by Mike Petrie. MC

Action on Charter Ordinance to Convert Village Treasurer Position from Elected to Appointed – Terry Atkinson presented the Charter Ordinance to Convert the Village Treasurer Position from an Elected Position to an Appointed Position. Motion by Kay Schmitz to accept, seconded by Mike Petrie. MC

203 St. Anthony Street – Ditch Issue – There is water standing in the corner by Gladys Mueller and she is wondering if anything can be done. Joe Brenner will follow on to see if there is sufficient pitch to re-ditch it.

Compost Pile – Waste – There is a lot of junk being dropped off. Jerry Olig will make arrangements to have it cleaned up. If this continues to be an issue, the drop-off will be closed.

Golf Cart Use in Village – The Village does not have an ordinance regarding golf carts. Law enforcement can be contacted.

Other Business:

The Village received a dividend check from the League of WI Municipalities for \$750.00 for 2018.

The WWTF Compliance Alternatives, Source Reduction, Improvements & Modifications Report has been submitted to the DNR.

The Fire Department is planning on tearing up their lane by Janet Burg and inquired if the Village would contribute towards this. Tabled.

Jerry Olig received a letter from WE Energies regarding new street light fixtures. Jerry will contact them and ask them to attend the August meeting.

Mark Stewart will follow on a couple properties with high weeds/grass.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Joe Brenner. MC

Meeting adjourned at 8:35 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**August 7, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guest: Zach – MCO; Matt Abler; Jon Schulz, Paul Birschbach

The August meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Terry Atkinson. MC

Motion by Joe Brenner, second by Kay Schmitz to pay the village bills. Motion by Terry Atkinson, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – The meter for testing phosphate in drinking water went bad. Zach ordered a new one from North Central Labs. The valve box on Fond du Lac Street by Washington Street needs to be fixed – the collar is broken. Jim Magdanz will take care of this. Jerry Olig will let Zach know when the sewer project will begin. The sludge should be hauled out in the next couple of weeks.

Matt Abler – Applewood – Matt discussed his water bill and stated he is responsible for it. Once the bill is paid he wants the account closed.

Jon Schulz – JK Inspections – Paul Birschbach is downsizing and introduced Jon Schulz to the Board. Jon has been working with Paul. Motion by Joe Abler, seconded by Kay Schmitz to approve a two year contract with JK Inspections effective September 1, 2019. MC

Old Business:

Birschbach Inspections – Mary Merten received a letter from Paul Birschbach stating he was giving formal notification that he was no longer going to be the Building Inspector effective September 1, 2019. The only permit taken out in July was Paul Birschbach - Siding/Windows.

Sanitary Sewer Project – Notice of Award – Motion by Terry Atkinson, seconded by Kay Schmitz to award the Kommers Street Sanitary Sewer Relay project to Alfson Excavating, LLC. MC. Mary Merten will forward the signed paperwork to McMahon Associates, Inc. Jerry Olig would like to be contacted before the project starts so that he and other Board members could meet with the project manager and then Jerry can let the affected neighbors know about the project. Mary will let Carl know.

Water & Sewer Utility – The second quarter water bills were sent out. There are a few delinquents. Zach will take care of the disconnection notices.



Winter Propane Billing – Jerry Olig met with Webers at the WWTP. Halbach Excavating went through 400 units for a cost of \$640.00. Halbach will pay for this usage. Joe Halbach plans to heat the building in the future. A separate tank will be put in and Joe will pay for everything to have this set up. Jerry will contact Web-Pro to have the tank put in.

ATV/UTV Ordinance – Mary Merten will make corrections on the ordinance.

203 St. Anthony Street – Ditch Issue – Joe Brenner stated from the culvert by the post office to Ron Mashin’s there is a 30” pitch/drop. Joe Abler will talk to Andy Seibel and ask him to take a look at it.

Road by Fireman’s Park – Tabled

New Business:

Weed Commissioner – A discussion was held regarding the weed ordinance. Mark Stewart is stepping down from being the weed commissioner.

Variance Board – Jerry Olig appointed Rick Wagner, Kevin Sesing and Ted Birschbach (Alternate) to the Variance Board for a two year term. The Board is still looking for a replacement for Mary Mihm. Kay Schmitz will post a notice on the Village website.

Street Light Fixtures – Jerry Olig will contact WE Energies to ask them to attend the September meeting.

Other Business:

Joe Abler met with Lee Simmelink regarding an open culvert on his property. Joe will also have Andy look at this culvert.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Joe Brenner. MC

Meeting adjourned at 9:15 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**September 4, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Joe Brenner, Kay Schmitz, Mark Stewart

Excused: Mike Petrie

Guest: Ken – Alfson Excavating; Andrea – WE Energies

The September meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Terry Atkinson and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Terry Atkinson and seconded by Kay Schmitz. MC

Motion by Kay Schmitz, second by Mark Stewart to pay the village bills. Motion by Joe Abler, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – Nothing to report

Ken – Alfson Excavating – A discussion was held regarding the Kommer Street project. Ken stated they plan to start on Monday, September 16<sup>th</sup> and have the project completed by October 1<sup>st</sup>.

Andrea – WE Energies – A discussion was held regarding the streetlight fixtures – converting to LED outdoor lighting. This project could be done in phases. This will be included in the 2020 budget.

Old Business:

Birschbach Inspections/JK Inspections – The following permits were taken out in August: Home Path Financial – Major Remodel; Tyler Schmitt – Major Remodel and Briana & Travis Driessen-Solberg – Roof. Jessica Sippel had a shed installed. Mary Merten will follow up with Jon Schulz.

Sanitary Sewer Project – Terry Atkinson and Mark Stewart will be the contacts for the project. Joe Brenner will also be available.

Water & Sewer Utility – There are two outstanding bills at this point.

ATV/UTV Ordinance – Motion by Joe Abler, seconded by Terry Atkinson to approve the ATV-UTV Ordinance. MC – 4 yes/1 abstain.

Variance Board – The Board is still looking for a replacement for Mary Mihm. Terry Atkinson stated he will contact Linda Sabel to see if she is interested.

New Business:

Joe Abler talked to Andy Seibel regarding the ditch by Gladys Mueller. It will take about three weeks before they can get to it. Andy also looked at the area by Les Simmelink. He will follow on it and will get back to Joe Abler.

Other Business:

Mary Merten received information from the Fond du Lac County Health Department regarding Tourist Rooming Houses.

The 2020 Recycling Grant paperwork has been submitted.

A non-resident dumped off rubbish at the Waste Water Treatment Plant. A letter will be sent to him. This continues to be an issue. Joe Abler will check into the price of having a gate installed.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Joe Brenner. MC

Meeting adjourned at 8:30 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**October 2, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guest: Tony - McMahon

The October meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Terry Atkinson. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Terry Atkinson, second by Mark Stewart to pay the village bills. Motion by Joe Abler, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – The water tower inspection that needs to be completed every five years was taken care of by Water Tower Clean and Coat. The tank was very clean – no problems were noted.

Tony – McMahon – Tony discussed and presented the Agreement for the third phase for the Preliminary Compliance Alternatives Plan for Wisconsin Pollutant Discharge Elimination System (WPDES) Permit Effluent Total Phosphorus Compliance Report that is due by June 30, 2020. Motion by Terry Atkinson to accept the Agreement, seconded by Kay Schmitz. MC

Old Business:

JK Inspections – No permits were taken out in September.

Sanitary Sewer Project – The project is just about complete. They are getting ready to pave. There are some grass areas that need to be repaired. Jerry Olig will talk to them. Jerry will contact Tom Jahnke regarding a water issue by the County garage.

Water & Sewer Utility – The third quarter billings were sent out. There was one NSF check. If payment isn't received by Saturday, the water will be shut off.

Variance Board – Terry Atkinson will try contacting Linda Sabel again.

New Business:

Trick or Treat Date/Hours – Trick or Treating will be on Saturday, October 26th from 2:00 p.m. – 4:00 p.m.

Gate – WWTP – Joe Abler obtained the cost of putting a gate in at the Waste Water Treatment Plant. Motion by Terry Atkinson, seconded by Kay Schmitz to have the gate put in. MC Joe Abler will have the gate ordered and installed.

Budget – The budget was discussed and will be finalized prior to the November meeting.

Other Business:

Fall clean-up will be discussed at the November meeting.

Kay Schmitz will follow-up on getting the Village ordinances on the website.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Mark Stewart. MC

Meeting adjourned at 9:00 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**Mt. Calvary Village Board**  
**November 13, 2019**

Present: Jerry Olig, Jill Halbach, Joe Ablor, Terry Atkinson, Joe Brenner, Mike Petrie, Kay Schmitz, Mark Stewart

Guest: Zach – MCO

The November meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Mike Petrie and seconded by Mark Stewart. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Joe Brenner. MC

Motion by Terry Atkinson, second by Mike Petrie to pay the village bills. Motion by Terry Atkinson, second by Joe Ablor to pay the utility bills. Motions carried.

MCO – There is one RAS pump not working at the Waste Water Treatment Plant. The cost is approximately \$4,500.00. Zach will take care of this. The hydrants were flushed. The hydrant on WW didn't want to open and will need to be replaced. The cost for this is approximately \$3,800.00 plus Best Plumbing costs. This can be done in Spring. Dix Street had been televised. Two manholes were leaking. The pipes could be replaced or lined internally. St. Cloud is having trouble with their sewer and inquired about the possibility of our system handling their sewer. This is something that would need to be discussed with an engineer.

Old Business:

JK Inspections – There was one permit taken out in October by the Athletic Club – Commercial Building.

Sanitary Sewer Project – The Kommer Street project is completed. There were no holes in the laterals by the County garage.

Water & Sewer Utility – There was one tenant shut off at the Helman Apartment Building. There are two unpaid water bills that will be put on the tax bills. Kay Schmitz will check with the PSC to see if the finance charge can be raised. Kay spoke with Huberty regarding the current Quick Books program. Huberty recommends updating to the 2020 version. The new version would cost approximately \$200.00. Kay will follow on this.

Variance Board Secretary – Linda Sabel accepted the position and plans to attend the December village board meeting.

Gate at Sewer Plant – The gate will be put up in a couple of weeks.

New Business:

Snow Removal – Mary Merten received the Proposal from Halbach Excavating to do the snowplowing. Motion by Terry Atkinson, seconded by Joe Brenner to have Halbach Excavating do the snowplowing. MC Mary Merten will send Joe Halbach a copy of the letter from Fond du Lac County regarding the salt pick-up.

Dix Street Construction – The application was completed and submitted to the Local Road Improvement Program. This would be fully constructed with new base and asphalt, adding curb and gutter storm sewer on the east side to handle road drainage.

Fall Clean-Up – Clean-up is weather dependent. If the snow melts, the grates need to be checked and cleaned out.

Web Site Renewal – The website renewal will stay as is.

Loan – The loan is zeroed out.

Other Business:

Mary Merten reminded the Board that any extra village hours should be submitted to her prior to the December meeting.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Kay Schmitz. MC

Meeting adjourned at 8:35 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk

**BUDGET HEARING  
NOVEMBER 13, 2019  
6:15 P.M.**

Board Members Present: Jerry Olig, Joe Abler, Joe Brenner, Mike Petrie, Mark Stewart, Terry Atkinson, Kay Schmitz, Jill Halbach, Mary Merten

The public hearing on the 2020 budget was called to order by President Jerry Olig.

The village levy for 2020 will be \$132,841.00. There were no objections to the proposed budget, therefore a motion was made by Terry Atkinson and seconded by Mark Stewart to approve. Motion carried.

A motion to close the budget hearing was made by Kay Schmitz and seconded by Terry Atkinson. Motion carried.

Budget hearing closed.

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Mary Merten, Village Clerk



**Mt. Calvary Village Board**  
**December 4, 2019**

Present: Jerry Olig, Jill Halbach, Joe Abler, Terry Atkinson, Joe Brenner, Kay Schmitz, Mark Stewart

Excused: Mike Petrie

Guest: Jim Thome

The December meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last months meeting were accepted as published with a motion by Terry Atkinson and seconded by Mark Stewart. MC

The minutes from the Budget Meeting were accepted as published with a motion by Kay Schmitz and seconded by Joe Brenner. MC

The treasurer's report was accepted with a motion by Joe Brenner and seconded by Terry Atkinson. MC

Motion by Kay Schmitz, second by Terry Atkinson to pay the village bills. Motion by Terry Atkinson, second by Joe Abler to pay the utility bills. Motions carried.

Jim Thome stated the signage for the ATV/UTV usage is ready to be put up. He will take care of this.

MCO – Zach is trying to get a hold of a contractor to haul out the sludge.

Old Business:

Water & Sewer Utility – Joe Brenner and Donna Schrage will be reading the meters for the fourth quarter and will get the information to Kay Schmitz by December 20<sup>th</sup>.

Fall Clean Up – Joe Abler did some clean up. We need to try to keep the grates clear.

JK Inspections – There were no permits taken out in November. Paul Hermes will be covering until further notice.

New Business:

Basswood Road Bridge – The bridge needs to be replaced and is a 50/50 split with the Town of Marshfield. Quotes have been obtained and the cost would be approximately \$130,000.00 to complete. Looking at having this done in 2022. The paperwork to apply for a grant has been submitted.

Dix Street Grant – The village was awarded a grant and the grant will be available 08/01/20.

Leaf/Grass Pile at WWTP – St. Cloud hauls theirs out. Joe Abler will talk to Tony Morgen to see if he is interested and the board will proceed from there.

Nomination Papers - The following positions are up for election in 2020 – Trustees – Joe Abler, Terry Atkinson and Mark Stewart. Nomination papers are available and must be turned in to Mary Merten by 5:00 p.m. on Tuesday, January 7, 2020.

Tax Letter - The tax letter was discussed. Jill Halbach will be collecting tax payments on January 29, 2020 from 5:30 p.m. to 7:00 p.m.

January Meeting – The January meeting will be January 8, 2020. Mary Merten will post the notices and the information will be posted on the Village Website.

2020 Compost Site Hours of Operation/Schedule – The compost site will be closed December 1<sup>st</sup> through March 31<sup>st</sup>. Starting in Spring the site will be open the first and third Saturday of each month, the hours TBD.

Other Business:

The hallways and the meeting room will be waxed on 12/10/19.

The Fire Department is planning to repair the road by the park. They are looking at re-doing the bathrooms. Once they have some numbers, the board will discuss further.

Being no further business, a motion to adjourn was made by Terry Atkinson and seconded by Kay Schmitz. MC

Meeting adjourned at 9:05 p.m.

Submitted By: \_\_\_\_\_  
Mary Merten, Village Clerk