

Mt. Calvary Village Board
January 9, 2023

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Guests: Devin – MCO; Brian & Denae Abhold

The January meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Joe Brenner and seconded by Mike Petrie. MC

Motion by Joe Abler, second by Kay Schmitz to pay the village bills. Motion by Joe Brenner, second by Joe Abler to pay the utility bills. Motions carried.

MCO – Everything is going well. Devin contacted Lee's regarding Well #2. The Rare Earth chemical will be filled tomorrow. Martelle should be arriving tomorrow morning to top off the current tank. They will not be bringing a new tank every time we have to restock our chemical. Devin ordered a new four way valve and some gaskets for the chlorine pump because it's been air locking. The service on Mt. Carmel Street has been taken care of. Bruce and Devin will be in the Village on Wednesday to do some maintenance upkeep.

Brian and Denae Abhold attended the meeting. They would like to put up some storage units and are looking to have the property rezoned. Jerry Olig will get them the paperwork for rezoning.

Old Business:

Water & Sewer Utility – Kay Schmitz is waiting to hear back from the PSC regarding the rate increase.

Witkowski Inspections – There was one building permit taken out in December by Robert Lind for Roof Replacement.

New Business:

Ambulance Board Rep – Joe Abler's two year term is up. Motion by Joe Brenner, seconded by Mike Petrie to appoint Joe Abler to be the Ambulance Board Rep for the Mt. Calvary Ambulance Service. This is a two-year term. MC

Sales & Use Tax Dollars – The Village will receive Sales & Use Tax Dollars once again this year from the County. A discussion was held regarding where this money will be spent. Motion by Kay Schmitz, seconded by Jim Jaromin to use this money for future road repairs. MC

Harters – Bulk Pick-Up – There is no plan to have bulk pick up in 2023. Any resident can contact Harter’s for this service at their own expense.

2023 Ambulance Subsidy Contract – The 2023 contract was signed and all required paperwork will be forwarded to Fond du Lac County.

Treasurer Position – Jill Halbach discussed the treasurer duties and concerns she has about Quick Books and the financials. Jill Halbach will reach out to Huberty to see if there is a monthly service to assist with this.

Other Business:

General Transportation Aid – The final 2023 calculation for General Transportation Aids for the Village is \$11,715.97. Four equal payments will be deposited on the first Monday of January, April, July and October.

Nomination Papers – Jerry Olig, Joe Brenner and Mike Petrie submitted their nomination papers. No new candidates took out papers.

Radon Kits – January is National Radon Action Month. This year radon kits are free while supplies last. One radon kit per residence. Kits are available at the Fond du Lac County Health Department or by contacting Mary Merten. Mary will post notices in the Village.

Quarterly Payroll Reports/Year End Reports – Mary Merten has completed the quarterly payroll and year end reports, W-2’s and 1099’s. All reports have been submitted.

2023 Assessment Roll – There was an error on the assessment roll. There was an open book change. Bowmar stated the change never got recorded and in return the resident’s tax bill was based on the wrong value. Bowmar was in contact with the resident and explained that this would be corrected. Bowmar will work with Mary Merten in April/May to file a form through the Department of Revenue.

Mary Merten reminded Kay Schmitz and Jill Halbach to work on their job duties that they do throughout the year so that this information is available in the future when new people would be in those positions. It was suggested that all board members also do this.

The signed Maintenance Agreement for the Mt. Calvary Hall Facility was reviewed by the Board.

There is a lot of junk accumulating at the apartment building on Fond du Lac Street. Jerry Olig will contact the owner/manager.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

Meeting adjourned at 9:20 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
February 13, 2023

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Kay Schmitz

Excused: Mike Petrie, Jim Jaromin

Guest: Jared – MCO

The February meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Joe Abler and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Joe Abler. MC

Motion by Joe Abler, second Kay Schmitz to pay the village bills. Motion by Kay Schmitz, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – The floats for the sump pump system at the Wastewater Treatment Plant have been replaced. One float was faulty and would only work if you rattled it, swapped out the floats and now it is working properly. Well #2 piping has been replaced with new pipe. The water service meters at 113 Evergreen Road have been changed. Replacement parts for the chlorine pumps have been discontinued – our chlorine pumps are old models. If something were to go wrong with the pumps, it would be unlikely that they could be fixed. Quotes were obtained and two new pumps will be ordered. A discussion was held regarding the phosphorus multi-discharger variance (MDV) and information regarding payment was received from the DNR. Jared will have MCO review.

Old Business:

Water & Sewer Utility – There were four disconnection notices sent out. All have been paid. Kay Schmitz is still working with the PSC regarding the rate increase. She will reach out to them again.

Witkowski Inspections – There were no building permits taken out in January. Mary Merten will contact Brian Witkowski regarding residents who haven't taken out a permit for projects that are being done.

Treasurer Position – Huberty is not able to take on a monthly service for the Village due to their current staffing situation. Huberty recommended we reach out to RCM Consulting. Jill obtained quotes for a variety of accounting services. Jill will continue in the treasurer position until a possible replacement is found.

New Business:

Huberty Engagement Letters – The letters for the Village and Utilities were signed by President Jerry Olig to have Huberty begin the year end work.

Other Business:

Information was received from the DNR regarding rezoning of land on 814 Fond du Lac Street.

Mary Merten received information regarding an Asphalt Pavement Seminar. No one was interested in attending.

Joe Brenner will stop by Halbach Welding to see what the cost of new brackets for the banners would be.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Joe Abler. MC

Meeting adjourned at 7:50 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
March 13, 2023

Present: Jerry Olig, Joe Brenner, Jim Jaromin, Kay Schmitz

Excused: Joe Abler, Mike Petrie, Jill Halbach

The March meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Kay Schmitz and seconded by Jim Jaromin. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Jim Jaromin. MC

Motion by Jim Jaromin, second by Kay Schmitz to pay the village bills. Motion by Kay Schmitz, second by Jim Jaromin to pay the utility bills. Motions carried.

MCO – Devin was not in attendance but provided the following information: He is working on the issues with the meters/wiring fix for the puck issues. There will be a delivery of the Rare Earth chemicals for the phosphorus treatment at the waste water treatment plant.

Old Business:

Water & Sewer Utility – Kay Schmitz is working on finalizing the rate increase. This will be completed once the audit is done. The PSC is set with the rate increase. A notice will be included in the first quarter billing – with the increase effective on the second quarter bills. There was one NSF check – this has been taken care of.

Witkowski Inspections – One building permit was taken out in February by Hunter Jacobs for a remodel.

Treasurer Position – Jill Halbach has given notice that she will be resigning from the Treasurer position by the end of April.

Rezoning – A follow up e-mail was received from the DNR. There are many steps that need to be met by the landowner. At this time, there is nothing that the Village needs to do.

New Business:

Banners/Brackets – Joe Brenner checked with Halbach Welding regarding new brackets. The cost for new brackets would be approximately \$300.00 each and a 3'x 5' banner would cost approximately \$138.00 each. Discussions to continue.

Salt Needs – 2023-2024 Winter Season – The form will be sent back to Fond du Lac County regarding the salt needs for the 2023-2024 Winter Season.

Bond Insurance – Mary Merten contacted the insurance company regarding the Bond Insurance for the Village Treasurer. When the position is filled, the new paperwork will be provided.

Other Business:

A letter was received from WE Energies regarding work that will be done to improve service and reliability as they will soon be rebuilding overhead and underground electric facilities in our area. This work will involve replacing poles, overhead wire, underground cables, transformers and other equipment along the route.

The compost schedule was discussed. The compost site will be open April 15th, 22nd and 29th – weather permitting from 8:00 a.m. to noon. For the months of May through September, the site will be open the first and third Saturdays from 8:00 a.m. to noon. As a reminder, there will not be a bulk pick-up or drop off. Mary Merten will post this information at the post office, the bank and the Village Hall. Kay Schmitz will also post this information on the Village website.

Joe Brenner will check the streets regarding road work for 2023. Jerry Olig will contact Tom Jahnke regarding Kommers Street.

Mary Merten is preparing for the April election. Information regarding elections is posted at the Post Office, the Bank and the Village Office. It is also published in the Fond du Lac Reporter.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Joe Brenner. MC

Meeting adjourned at 7:55 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
April 10, 2023

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Kay Schmitz, Mike Petrie

Guest: Devin and Jared – MCO

The April meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Jim Jaromin. MC

Motion by Joe Brenner, second by Mike Petrie to pay the village bills. Motion by Joe Abler, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – The phosphorous chemical use and numbers are still good at the Wastewater Treatment Plant. Bruce and Devin cleaned out the filters on the pumps. Devin talked to Dillon from Ferguson and received quotes for new hydrants. The new meters for the County Garage and Dix Road Apartment building were ordered and received and will be installed. The two new pumps are in and will be installed soon. Devin talked with Mike (he was the lead person at Crane but now went private) regarding an alarm system for the wells. Devin is waiting to hear back from him with a quote. If the sludge needs to be hauled out, it will be done in the next couple of weeks.

Old Business:

Water & Sewer Utility – The first quarter water bills have been sent out. Kay Schmitz received an e-mail regarding QuickBooks - we will need to upgrade to a new program. Kay will follow on this.

Witkowski Inspections – There were no permits taken out in the month of March. Mary Merten will follow up with Brian regarding driveways and parking lots.

Treasurer Position – Lori Schrage is interested in the Village Treasurer position. Motion by Kay Schmitz, second by Joe Abler to appoint Lori as Treasurer. MC Lori will assume the treasurer position beginning May 1st. Mary Merten will follow on the paperwork that needs to be completed regarding bank accounts, signing checks and bond insurance.

Streets – Jerry Olig, Joe Abler and Joe Brenner had looked over the streets. Kommers Street is deteriorating from the heavy salt trucks coming from the County. Jerry attended the Fond du Lac County Board meeting and asked if the County would help with Kommers Street due to their heavy vehicle use. They will have their engineer look into it and possibly cover 50%.

New Business:

Election Results – Jerry Olig was re-elected President. Joe Brenner and Mike Petrie were re-elected as trustees. The following received write-in votes for the trustee position: Kay Schmitz – 13; Joe Abler – 1, Mike Abler – 1 and Jay Abler – 1. Kay Schmitz accepted the position.

Liquor License – Kay Schmitz presented the Application for a Liquor License for the Mt. Calvary Athletic Club. Motion by Joe Brenner, seconded by Mike Petrie to approve. MC

Weed Commissioner – Jerry Olig appointed Joe Brenner to be the Weed Commissioner for 2023.

Lawn Cutting - Jim Jaromin will cut the village lawns again this year.

Hen Applications – Mary Merten received a request from Jason Heberer to have hens. Mary will have him complete the application. Mary will also send letters/applications to other residents in the Village that have hens.

Other Business:

Open Book/Board of Review – Open book is scheduled for April 27th from 1:00 p.m. to 3:00 p.m. by phone, email or in person by appointment only. Board of Review is scheduled for Monday, May 8th from 1:00 p.m. to 3:00 p.m. Mary Merten, Joe Abler and Joe Brenner will be at the Board of Review. This information was posted locally and in the Fond du Lac Reporter.

PSC/Form C/Annual Report – Information is still being provided to Huberty for completion of these reports.

The Sales Tax Allocation check from Fond du Lac County has been received.

Mary Merten will forward the updated information to the County for the 2023-2024 Country Directory of County Officials.

Mary Merten received a call from Nick – HCA. HCA is the firm contracted by Municipal Property Insurance Company to perform property insurance appraisals. An on-site appraisal needs to be done at the Cloudy Lift Station for insurance purposes. Nick would like to meet someone there on Wednesday, April 12th at noon. Joe Brenner and Jim Jaromin will meet him there.

The recycling grant paperwork has been submitted.

The first quarter payroll reports have been completed.

WE Energies submitted plans and payment for the work they will be doing throughout the Village.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

Meeting adjourned at 8:35 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
May 8, 2023

Present: Jerry Olig, Lori Schrage, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie

Excused: Kay Schmitz

Guests: Devin – MCO; Sam Kaufman – FDL Co. Executive

The May meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

Jerry Olig, Lori Schrage, Joe Brenner and Mike Petrie were sworn in. Kay Schmitz will be sworn in at the June meeting.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Abler. MC

The Board of Review minutes were accepted with a motion by Joe Abler and seconded by Mike Petrie. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Joe Abler, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – The Hwy W lift station was causing issues early in April. Rob came to do some electrical investigation and found that the controller was shot. The controller and the low-level float were replaced. The well meters were calibrated for the year. The chlorine pumps at both wells are scheduled to be installed this week. The meters at the apartment building on Dix Road have been locked so Devin will need the contact information for the owner so he can get access to the meters. Working on the county garage meter. Devin is planning to put up some shelves at the Waste Water Treatment Plant for sample bottles and supplies. Devin will repair the valve box by the bank and will order a rubber cap for it. The PSC report is completed. After 27 years with MCO, Dan Merten is stepping down. MCO will be looking for someone or a few people to fill this role. If anyone knows of someone that would be interested in doing this, please let Devin know.

Sam Kaufman – Fond du Lac County Executive – Sam provided the Village Board with an update of projects and other items going on in the County.

Old Business:

Water & Sewer Utility – There were twenty late letters sent out. Two disconnect notices will be issued.

Witkowski Inspections – The following permits were taken out in April: Gary & Mary Shafer – Roof Replacement; Mark & Lori Schrage – Roof Replacement and the American Legion – Commercial Addition to Building. Mary Merten will follow up to see if permits were taken out for the Fond du Lac County Garage – Bathroom/Office Remodel and the Detailing business parking lot.

New Business:

Resolution Recognizing Jill Halbach's Years of Service – Joe Brenner presented a resolution in appreciation for Jill Halbach's years of service as Village Treasurer. Motion to accept by Mike Petrie, seconded by Jim Jaromin. MC

The Village and Town obtained a bid from Scott Construction for Basswood Road – a cost of approximately \$20,000.00 each. John Bord will let Jerry Olig know when other bids are received.

Other Business:

The hydrant on Calvary Street needs landscaping done and should be lowered. Joe Abler will talk to Jim Magdanz.

The Village and Town are looking to buy some land behind the fire department for additional parking.

Mary Merten sent out letters regarding hen licenses. Two licenses have been issued.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Mike Petrie. MC

Meeting adjourned at 8:05 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
June 12, 2023

Present: Jerry Olig, Lori Schrage, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Guest: Devin – MCO

The June meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

Kay Schmitz was sworn in as a Village Trustee.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC. Lori Schrage is working with Huberty on corrections and journal entries that need to be made.

Motion by Joe Abler, second Joe Brenner to pay the village bills. Motion by Joe Abler, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – The quill that controls the phosphorus pump at Well #2 is broken. Hawkins will be fixing it. The County meter is installed. Nathan Meyer is being trained. Dan Merten is also staying on with Nathan. The chlorine residuals have been stable since installing the new pumps. The seasonal operator was in and operated all of the valves. Hydrant replacement is under way – just need to schedule a time with Ferguson and Jim Magdanz to get all of the materials here at the same time to make it easier on the day that we shut down and replace the hydrants. Devin obtained a quote from PJ Kortens for alarms at the wells. A copy of the Consumer Confidence Report will be included with all second quarter water bills and will be posted at the Village Hall, Post Office and National Exchange Bank. It will also be posted on the Village website.

Old Business:

Water & Sewer Utility – There was one NSF payment. Kay Schmitz is working on getting this taken care of. Joe Brenner will be reading the meters for the second quarter. White Construction has been in the Village working on fiber optics. They will take care of the lawn repairs. A fee of \$15.00/1000 gallons of water will be billed for water used.

Witkowski Inspections – One building permit was taken out in May by Jessica Sippel for a Breezeway/Roof Replacement.

New Business:

Compliance Maintenance Resolution – Joe Abler presented the resolution. Motion by Joe Brenner to accept, seconded by Mike Petrie. MC

Kay Schmitz presented the liquor licenses for Shakey Joe's and Los Amigos Locos. Motion by Joe Brenner to accept, seconded by Mike Petrie. MC

Lighting – Athletic Club – There was concern expressed about the length of time that the lights are on at the ball diamond. Jerry Olig will talk to Tony Stenz.

Other Business:

A donation was received in memory of Joan Flesch for the Banner/Decoration Fund.

There were two proposals received for the Basswood Road project – Northeast Asphalt - \$53,409.00 + shoulder work and one from Kartechner Brothers, LLC - \$52,848.45 + shoulder work. John Bord will contact Kartechner Brothers.

A discussion was held regarding Kommers Street. Jerry Olig will follow on.

Lori Schrage will not be at the July meeting.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

Meeting adjourned at 8:45 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
July 10, 2023

Present: Jerry Olig, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Excused: Lori Schrage

Guest: Devin, Zach & Paul – MCO

The July meeting of the Village Board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Jim Jaromin. MC

Motion by Joe Brenner, second by Kay Schmitz to pay the village bills. Motion by Joe Abler, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Operational Update – Operations at the WWTP have been normal this month. The wells are back to alternating. Well #2 has a check valve that is not working. Devin obtained a quote from Municipal Well & Pump and they will take care of the repair.

Meter Update – The County meter has been rewired and is operational. All other meters have been looked at and have been repaired. Waiting on some parts for some meters.

There was a back-up on Herman Street. When MCO ran the generator the pumps weren't turned on auto. MCO submitted an insurance claim and will take care of everything.

Old Business:

Water & Sewer Utility – The second quarter water bills have been sent out. As stated on the water bills, the increase will be on the third quarter bills.

Witkowski Inspections – The following permits were taken out in June: Kevin Weber – Siding/Window Replacement and Scott & Agnes Hoitink – Accessory Structure. Mary Merten is following up with Brian Witkowski regarding other residents doing projects to see if a building permit has been requested/issued.

Effective July 1st, Witkowski Inspections moved their office to 632 Fremont Street, Suite 105, Kiel. The office phone number is 920-286-6133. This updated information will be posted locally and on the Village website.

Streets – Kommers Street was discussed along with Fond du Lac County's response. Jerry Olig will talk to an engineering firm regarding grants for street work. Jerry will also talk to Devin regarding camera-ing.

New Business:

Liquor License – Kay Schmitz presented the liquor license for the Fire Department’s picnic being held on July 22nd and 23rd. Motion by Mike Petrie to accept, seconded by Jim Jaromin. MC

Variance Board – Jerry Olig appointed Rick Wagner, Kevin Sesing and Ted Birschbach (Alternate) to a two-year term.

Other Business:

Kay Schmitz will post a reminder on the village website regarding ATV’s/UTV’s adhering to the speed limit.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

The meeting was adjourned at 8:00 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
August 14, 2023

Present: Jerry Olig, Joe Abler, Joe Brenner, Mike Petrie, Lori Schrage

Excused: Jim Jaromin, Kay Schmitz

Guest: Devin & Tony Steffen – MCO

The August meeting of the Village Board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Abler. MC

Motion by Joe Brenner, seconded by Joe Abler to pay the village bills. Motion by Mike Petrie, seconded by Joe Abler to pay the utility bills. Motions carried.

MCO – Devin introduced Tony Steffen. Tony will be at the WWTP on Mondays, Wednesdays and Thursdays. Tony is not on the emergency dialer. The snake pit pumps at times would fail. It was an electrical issue. The calling system has a back-up battery. Tony will replace the batteries. There are approximately 7-9 meters on hand. More meters need to be ordered. Tony is waiting to hear back with a quote. State code is to test the meters every ten years. Tony is working on a new plan to switch out piping at Well #1. There were a few chlorine pump problems at Well #2. Tony talked to Hawkins and it sounds like this has been figured out. The power company will be replacing poles throughout the Village and they were wondering how long the Cloudy Lift Station could be without power. Devin will run a test to see. The sludge will be hauled out in Fall. Devin will follow up with Jim Magdanz regarding replacing a couple of hydrants and some plumbing at the WWTP. A discussion was held regarding televising and getting a schedule. Manhole inspections will also need to be done.

Old Business:

Water & Sewer Utility – 18 past due letters were sent out.

Witkowski Inspections – The following permits were taken out in July: Carol Kaiser – Roof Replacement; Joe Freund – Remodel/All Inclusive and Chris Holzbauer – Front Porch Footing/Frost Wall/Steps

Streets – Joe Abler and Joe Brenner did the street ratings. Jerry Olig will talk to Dennis Stenz regarding Kommers Street.

New Business:

Trick or Treat will be Sunday, October 29th from 2:00 p.m. – 4:00 p.m. Kay Schmitz will put this information on the website and Mary Merten will post it locally and in the church bulletin.

Other Business:

The 2022 dividend check was received from the League of WI Municipalities.

There are three sets of garbage/recycling bins at the WWTP. Harter's will be picking those up.

There should not be any burning of leaves in the Village. The leaves should be taken to the compost site at the WWTP.

The porch/steps at the apartment building on Fond du Lac Street are deteriorating and unsafe. Jerry Olig will follow on this.

Lori Schrage will contact National Exchange Bank to obtain information on a loan.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Mike Petrie. MC

Meeting adjourned at 8:20 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
September 11, 2023

Present: Jerry Olig, Joe Abler, Joe Brenner, Mike Petrie, Kay Schmitz

Excused: Lori Schrage, Jim Jaromin

Guests: Devin & Tony – MCO; Tony – McMahon; Anna Huck; Dan Hintze

The September meeting of the Village Board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Abler. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Brenner. MC

Motion by Joe Abler, second by Kay Schmitz to pay the village bills. Motion by Joe Brenner, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – The snake pit hasn't been having any issues. The chlorine issue at Well #2 has been figured out. Tony met with a resident about a water quality concern. The resident will contact Tony if it occurs again. The disinfection samples will now be done by Fond du Lac County as they had been sent to the DNR in the past. The Village will be billed quarterly for this from Fond du Lac County. Tony will take care of getting the samples there. Tony is working on a schedule for the televising and working on the sludge removal. Tony suggested some future improvements – facia at wells, plumbing/new windows/new air conditioner at the WWTP. Still working on the two new hydrants.

Tony – McMahon – Tony discussed the Optimization Plan and the Chloride Status Report that are due by October 1st. He also discussed having a General Engineering Agreement with the Village that would allow him to complete small tasks at the Village's authorization without having to execute a separate agreement each time. The paperwork was signed and this agreement was put into place. The WPDES permit will require plans and specifications for a "permanent" chemical storage and feed system. This permit will need to be submitted by 09/01/24.

Anna Huck – Envision Greater Fond du Lac – Anna gave an update on Broadband, Child Care, Housing and Advocacy. She will also follow on any grant information that is available.

Dan Hintze – National Exchange Bank & Trust – Dan Hintze explained different structures for taking out a loan. Dan will forward information on grants and resolutions and the Board will go from there.

Old Business:

Water & Sewer Utility – The meters will be read next week. There was one disconnection notice sent out for the last quarter. This has been paid.

Witkowski Inspections – The following permits were taken out in August: Mark & Kay Schmitz – Concrete Patio/Retaining Wall/Firepit; Joe & Candelaria Fields – Shed; Hunter & Hailey Kollman – Interior Drywall/Flooring and Derrick Stark – Door Replacement.

Streets – Once the televising is done and the report is received, the Board will discuss which streets should be done.

New Business:

Compost Schedule – October – The compost site will be open every Saturday in October from 8:00 a.m. – noon.

November Meeting – The November meeting will be Monday, November 6th at 6:30 p.m. The budget meeting will be at 6:15 p.m.

New Subdivision – A discussion was held regarding any new subdivision in the Village. The developer is responsible for all costs.

Other Business:

The Recycling Grant Application for 2024 has been submitted.

Mary Merten was informed that there is a resident in the Village with chickens. Mary will send them a letter letting them know that a permit is required.

Effective January 1, 2024 all trustees will be paid per meeting attended with a one month grace if missed.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Kay Schmitz. MC

Meeting adjourned at 8:50 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
October 9, 2023

Present: Jerry Olig, Joe Abler, Mike Petrie, Kay Schmitz, Lori Schrage

Excused: Joe Brenner

Absent: Jim Jaromin

Guest: Tony – MCO

The October meeting of the Village Board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Joe Abler, second by Mike Petrie to pay the village bills. Motion by Kay Schmitz, second by Joe Abler to pay the utility bills. Motions carried.

MCO – The lead and copper samples have been completed. The influent meter at the Waste Water Treatment Plant was tested. Both generators were fueled up. The waste activated sludge pump failed. A fuse was blown. Replaced fuse and got spares. Continuing to research sludge removal. Tony has spent many hours on locates. He is working with WE Energies. Tony obtained prices for meters. He will order 20 meters and will work on change outs as time permits. Still having issues with Diggers Hotline. There will be no PFAS or lead and copper samples needed for 2024.

Old Business:

Water & Sewer Utility – Kay Schmitz is working with Huberty regarding the Villa Loretto closing and how this will impact the water usage/base sewer rate. The third quarter water bills were sent out with an info sheet regarding this. Kay and Lori Schrage will arrange a Zoom meeting with Huberty. Kay and Lori will get together to clean up some items in QuickBooks.

Witkowski Inspections – The following permits were taken out in September: Joe Brenner – Roof Replacement; Tegan Turba/Trevor Rebedew – Electrical Upgrade; Joe Freund – Bar Remodel/ADA Restrooms and Trevor & Julie Driscoll – Replace Blacktop with Concrete.

Loan – The Board discussed taking out a loan for \$750,000.00. Motion by Joe Abler, seconded by Mike Petrie to proceed with the loan. MC Lori Schrage will follow up with Dan Hintze.

New Business:

Compost Schedule – November – The compost site will be open the first two Saturdays in November. The Board will decide at the November meeting if the site will need to be open any more this year.

Garbage/Recycling Calendar – The calendar for 2024 will be posted on the Village website.

Salting of Sidewalks & Driveway Info Sheet – This info sheet will be posted on the Village website and will also be sent to the residents in their fourth quarter water bills.

Main Street Fence Line – Branches are hanging over the street. The tree line is six to seven feet on the owner's property. Jerry Olig will talk to the owner.

LRIP Meeting with Fond du Lac County – Jerry Olig will be attending the meeting on October 18th. Jerry will put some information together regarding Main Street and Division Street.

2024 Budget – The budget was discussed and will be finalized at the budget meeting in November.

Other Business:

Mary Merten reminded the Board that the budget meeting will be Monday, November 6th at 6:15 p.m. The Village Board meeting will follow at 6:30 p.m.

Two street lights will be put up on Church Street.

Mary Merten will be attending the Annual Clerk/Treasurer meeting on October 19th.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Joe Abler. MC

Meeting adjourned at 9:00 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
November 6, 2023

Present: Jerry Olig, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz, Lori Schrage

Guests: Tony/Paul Much – MCO

The November meeting of the Village Board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Brenner. MC

Motion by Kay Schmitz, seconded by Mike Petrie to pay the village bills. Motion by Joe Abler, second by Joe Brenner to pay the utility bills. Motions carried.

MCO - Tony gave the following updates: He is finishing up with the locates, completed manhole inspections and took sludge samples. He is preparing to do some meter change outs and created a spread sheet for tracking. He is working on flushing the hydrants and should finish up this week. Tony received a request regarding some valve boxes that are low. He will obtain prices for risers and will report back to the board next month. Tony just received the report from Great Lakes regarding the televising. He will review the report and will discuss at the December meeting.

MCO – Paul discussed the contract for 2024. Motion by Kay Schmitz to accept, seconded by Joe Abler. MC The Board is very satisfied with the service that MCO provides.

Old Business:

Water & Sewer Utility – There were 28 late notices sent out. Kay has not heard back from Huberty. She will follow up with them.

There will be two street lights put up on Church Street. This could take approximately two months.

The trees on Main Street have been taken care of. The weeds and brush still need to be done.

There have been snowplowing issues in the past with branches on Washington Street. Jerry Olig did talk with both residents.

Jerry Olig attended the LRIP meeting. The Village did not receive any grant money for streets.

Witkowski Inspections – The following permit was taken out in October: Klapperich Floor Covering – Roof Replacement.

New Business:

Compost Schedule – The compost site will be open every Saturday in November. November 25th will be the last Saturday the compost site will be open for 2023.

Resolution to Approve Bank Loan – Mike Petrie presented the resolution. Motion by Joe Abler, seconded by Jim Jaromin to take out the loan. MC

Halbach Snow Removal Contract – Motion by Joe Abler, seconded by Mike Petrie to accept the contract to have Halbach remove the snow for 2024. MC

Fall Clean-Up – The Board will plan to do fall clean-up on Friday, December 1st.

Other Business:

Mary Merten will begin the tax bill preparation and any special assessments.

Mary Merten reminded the Board to turn in any extra village work/hours to be paid in December.

Being no further business, a motion to adjourn was made by Mike Petrie and seconded by Joe Brenner. MC

Meeting adjourned at 8:05 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
December 11, 2023

Present: Jerry Olig, Joe Abler, Joe Brenner, Mike Petrie

Excused: Lori Schrage, Jim Jaromin, Kay Schmitz

Guest: Tony – MCO

The December meeting of the Village Board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The budget minutes were accepted as published with a motion by Mike Petrie, seconded by Joe Brenner. MC

The minutes of last month's meeting were accepted with an amendment (correction) to the information for the bank loan with a motion by Joe Abler and seconded by Joe Brenner. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Abler. MC

Motion by Joe Abler, second by Mike Petrie to pay the village bills. Motion by Mike Petrie, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – Tony finished flushing the hydrants. There was a leak on the Rare Earth feed line at the Waste Water Treatment Plant. This has been fixed. Tony is still working on locates, sludge removal and meter change outs. The power change overs with WE Energies should be completed. Tony discussed the results from the sanitary sewer inspection and noted some trouble areas. There are some issues with the shut off on Herman Drive and in a resident's driveway. Tony will follow on.

Old Business:

Water & Sewer Utility – There are some issues with some meter readings. Tony is looking into this. There was an issue with a resident's meter recording. The issue has been resolved and a letter will be sent to the resident explaining the correction. The meters will be read at the end of this week.

Witkowski Inspections – One building permit was taken out in November by David Schrage for a driveway permit.

Loan – The loan paperwork was signed. The Board will discuss at the January Village Board Meeting which streets will be done.

A correction to the Resolution for the Bank Loan was made due to the Village beginning semi-annual payments in 2024 instead of one payment in November with the following wording:

“The loan is to be payable within Ten (10) years from the date the loan is made under the following terms: For the first five years the rate will be fixed at 5.45%. At the end of year five the interest rate will be reset at a negotiated rate, but will not exceed the prevailing five year treasury note rate, plus 1.5%. In addition, in no event will the interest rate exceed that permitted by any applicable law. Semi-Annual payment of accrued interest to date beginning on May 20, 2024, along with annual payments of principal of \$75,000.00 beginning on November 20, 2024, with a final payment of outstanding principal and accrued interest due November 20, 2033.”

Motion by Joe Abler, seconded by Mike Petrie to accept amendment. MC

New Business:

The following poll workers were appointed by President Jerry Olig for 2024: Joan Abler, Joan Brenner, Lori Lemke, Rosie Olig, Nancy Petrie, Lori Schrage and Diane Seibel.

Nomination Papers: Nomination papers are available from the Village Clerk and must be returned to Mary Merten by 5:00 p.m. on January 2, 2024. The following trustees are up for election in April: Joe Abler and James Jaromin. There is also a vacant trustee position.

Other Business:

The tax bills were mailed out on December 4th.

Being no further business, a motion to adjourn was made by Joe Abler and seconded by Joe Brenner. MC

Meeting adjourned at 8:10 p.m.

Submitted By: _____
Mary Merten, Village Clerk