

Mt. Calvary Village Board
January 5, 2022

Present: Jerry Olig, Joe Abler, Joe Brenner, Mike Petrie, Kay Schmitz

Excused: Jim Jaromin, Mark Stewart, Jill Halbach

Guests: Jason – MCO; Jim Thome; Mark Stephany

The January meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

Due to the computer being down, there is not a treasurer's report for the month of January.

Motion by Kay Schmitz, second by Mike Petrie to pay the village bills. Motion by Joe Brenner, second by Kay Schmitz to pay the utility bills. Motions carried.

MCO – The new permit was submitted. Jason will mention to Bruce and Tony the information regarding the changes/requirements regarding Total Phosphorous. Well #1 is up and running – there is some minor work that needs to be done yet. Jason will contact Sabel regarding the quote for the pump. The generator is up and running.

Jim Thome bought property behind his house. He had questions regarding possibly putting a storage shed up. He will contact Brian Witkowski.

Mark Stephany discussed with the Board possible changes/requirements the DNR may be implementing regarding Total Phosphorus. Mark (Village of Valders) is drafting a letter to be sent to the DNR and is looking for other community's support. When the letter is completed, Mark will contact Jerry Olig.

Old Business:

Water & Sewer Utility – The fourth quarter water bills have been sent out. A new outside puck will need to be installed at East Shore Detailing.

Witkowski Inspections – The following permits were taken out in December: Paul Abler – Bathroom Remodel; SSM Health – Sign Permit and Joe Freund – HVAC – Hood.

New Business:

MCO Contract – A discussion was held regarding the 2022 MCO contract. Motion by Joe Brenner, seconded by Kay Schmitz to accept the contract. MC

2022 Ambulance Subsidy Contract – The contract was signed and will be forwarded to Fond du Lac County.

Ambulance Board Rep - Stacey Sesing's two year term is up. Motion by Joe Brenner, seconded by Mike Petrie to appoint Stacey Sesing to be the Ambulance Board Rep for the Mt. Calvary Ambulance Service. This is a two year term. MC

Sales & Use Tax Dollars – A discussion was held regarding where this money will be spent. Motion by Joe Abler, seconded by Mike Petrie to use this money for the repair of the bridge on Basswood Road. MC The cost for this repair will be approximately \$50,000.00 for the Village and \$50,000.00 for the Town of Marshfield.

Lawn Mowing – 2022 – Mark Stewart isn't interested in cutting the lawns in 2022. This will be discussed in February.

The Fire Protection Agreement was signed.

Other Business:

General Transportation Aid – The final 2022 final calculation for General Transportation Aids for the Village is \$10,187.80. The payments will be received in January, April, July and October.

Nomination Papers – Joe Abler and James Jaromin submitted their nomination papers. No new candidates took out papers.

Reval 2022 – Mary Merten has been working with Bowmar Appraisal to gather information for the upcoming Reval.

Radon Kits – January is National Radon Action Month. Radon kits are available for \$5.00 during the month of January. Mary Merten will post notices in the Village. Kits are available at the Fond du Lac County Health Department or by contacting Mary Merten.

Quarterly Payroll Reports/Year End Reports – Mary Merten will be working on the quarterly payroll reports/year end reports, W-2's and 1099's on January 9th.

The toilet in the back bay is not working. Jerry Olig will talk to Jim Magdanz.

The new internet system should be ready by the end of January.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Mike Petrie. MC

Meeting adjourned at 8:45 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
February 2, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz, Mark Stewart

Guests: Jason – MCO; Brian Witkowski; Hunter Grunow; Tony – McMahon

The February meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's reports from December and January were accepted with a motion by Joe Brenner and seconded by Mike Petrie. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Kay Schmitz, second by Mark Stewart to pay the utility bills. Motions carried.

MCO – The quote for the process pump from Sabel was just over \$20,000.00. The quote from Crane was \$18,411.00. Motion by Joe Abler, second by Mark Stewart to go with Crane. MC
The influent meter and chart recorder went out. Jason is obtaining quotes. Bruce will check with the DNR regarding the chart recorder as they are becoming obsolete. One raw sewage pump is failing. They will disassemble the drive shaft and see if that is where the problem is at. J.F. Ahern installed the new meters at the Villa.

Brian Witkowski – Brian stated if property is zoned residential, a storage unit can't be put up. Andrew is looking to put up a retaining wall (more like a fence) by the business. This will need to go to the variance board. They would also like to put light posts up at the new house (2020 Fond du Lac Street). They will need to contact the County.

Hunter Grunow is looking to put up a storage building. He will need to contact the variance board.

Tony – McMahon & Associates – Tony discussed the letter that Mark Stephany from the Village of Valders discussed with the Village Board at the January meeting regarding possible changes/requirements the DNR may be implementing regarding Total Phosphorus. Tony didn't feel the letter would be of any benefit to the Village, so it was decided that Jerry Olig would not sign it. Tony discussed the Chloride Variance Permit. Jerry Olig talked with Tom Jahnke – Fond du Lac County. Fond du Lac County will try to rinse their trucks more outside. This will be re-evaluated after the next permit term. McMahon should be done with the Cloudy Lift Station project. The only item McMahon will be involved in is the final application of payment.

Old Business:

Water & Sewer Utility – There are 20 outstanding water bills. Letters will be sent.

Witkowski Inspections – The following permits were taken out in January: Bernie Will – Temporary Deck; Bernie Brenner – Kitchen Remodel. The escrow will be returned for 804 St. Michael Street.

Lawn Mowing – 2022 – Mark Stewart is not interested in doing this anymore. Jim Jaromin will take care of the Village lawn mowing this year.

New Business:

Huberty Engagement Letters – Jerry Olig signed the engagement letters to have Huberty complete the year-end financial reports for the Village and the Utilities.

Spectrum Install – The entire building was rewired for internet. Training will be February 9th at 3:00 p.m. Kay Schmitz and Mary Merten plan to attend.

Garbage/Recycling Contract – Harter’s would like to come to a meeting to discuss the contract. Jerry Olig will contact them to see if they can attend the March meeting.

Tree Trimming – Henry (Halbach – snow removal) can’t get close enough to the shoulder on some streets due to tree branches. Jerry Olig will talk to the home owners to see if they would trim them.

Storage Sheds – Tabled

Other Business:

Insurance – Mary Merten will be meeting with Brian from McClone to see if there are any updates/deletion needed regarding payroll and property.

All of the toilets in the building have been replaced.

Being no further business, a motion to adjourn was made by Mark Stewart and seconded by Kay Schmitz. MC

Meeting adjourned at 9:05 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
March 2, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Kay Schmitz, Mark Stewart

Excused: Mike Petrie, Mary Merten

Guest: Jason – MCO

The March meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mark Stewart and seconded by Joe Abler. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Joe Brenner. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Mark Stewart, second by Jim Jaromin to pay the utility bills. Motions carried.

MCO – A quote of \$5,665.00 from PJ Kortens & Company was received to update the existing flow and totalizer control panel at the Waste Water Treatment Plant. Rob felt this was a fair price. This is replacing a failed piece of equipment. Quote was signed. The raw sewage second pump failed – it was clogged with rags. The bearings on the first pump failed. There is no cost yet on this repair.

Old Business:

Water & Sewer Utility – There were three disconnect notices hung. All were paid to avoid disconnects. One check was returned. Kay Schmitz will need to contact them for payment and NSF fee.

Witkowski Inspections – The following permits were taken out in February: Mike Karrels – Roof Replacement; Joe Freund – Interior Renovation-Remove Wall and the Mt. Calvary Athletic Club – Electrical Service.

New Business:

Replacement of Ambulance – The Mt. Calvary Ambulance Service has scheduled a meeting for March 23, 2022 to discuss raising funds for a new ambulance because subsidies are not enough to cover wage increases so funds need to be found to cover replacement. Some municipalities are using grant money to contribute to the funding.

A compost site coverage list will need to be put together.

Other Business:

Nick from Harter's will be attending the April meeting to discuss garbage/recycling.

The banners need to be taken down. Date to be determined.

Jerry Olig met with Eddie Andrew to discuss his project. Andrews will need to talk to the neighbors and get their okay. If the neighbors give the okay, the Board has no issue with it.

Jerry Olig received a call from Tom – Fond du Lac County about replacement of Fond du Lac Street. The total cost for the project would be approximately four million dollars. The State would pay 80%, the County would pay 10% and the Village would pay 10%. The storm sewer is included in the project cost. There is approximately 1,900 feet of sewer/water cost that the Village would have and will seek grant funds for. The engineering will be done in 2023 and the project would be done in 2025.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Mark Stewart. MC

Meeting adjourned at 7:43 p.m.

Minutes taken by Kay Schmitz in Mary's absence.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
April 6, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Absent: Mark Stewart

Guest: Jason – MCO; Nick Achtermeier – Harter's

The April meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Kay Schmitz. MC

Motion by Kay Schmitz, second by Mike Petrie to pay the village bills. Motion by Joe Abler, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – The waste pump and influent pump should be delivered soon and installed in May. Jason inquired about rebuilding the second pump. The cost for this is approximately \$7,000.00 with a one year warranty. There is a bearing going out on the disc aerator. Jason did check with Lee's but he hasn't heard back from them yet. He also contacted Crain and the cost would be approximately \$1,500.00-\$2,000.00. There was a power outage last Thursday. Jason took the generator to the snake pit. Everything worked well. The sludge will need to be hauled out this year.

Nick Achtermeier – Harter's – Nick gave an overview of their company. Nick will plan to attend the May meeting and will have more information regarding garbage/recycling pick-up and bulky pick-up.

Old Business:

Water & Sewer Utility – There were no shut offs. The brochure regarding water softeners was included with the water bills. There is an issue with two pucks – possibly a wire issue. Jason – MCO will follow on this. There was only one new meter put in at the Villa, there wasn't one added to the Cristo Rey Ranch. Joe Brenner will follow on where the new and old meters are.

Witkowski Inspections – The following permit was taken out in March: Hunter Grunow – Addition to Accessory Shed.

New Business:

Election Results – Joseph Abler (75 votes) and James Jaromin (58 votes) were re-elected as trustees. The following were write ins: Noel Sippel (4), Lisa Schaefer (1) and Jake Brenner (1). Mary Merten contacted Noel Sippel and is waiting to hear back from him.

Liquor Licenses – Mike Petrie presented the liquor licenses for the Mt. Calvary Athletic Club and for the Mt. Calvary Ambulance Service brat fry. Motion by Joe Brenner, seconded by Kay Schmitz to approve. MC

The compost site schedule is set. The site will be open April 16th, 23rd and 30th. For the months of May, June, July, August and September the site will be open the first and third Saturdays of each month. The hours will be from 9:00 a.m. until noon. Mary Merten will post this information in the Village and Kay Schmitz will post on the village website.

Jerry Olig appointed Joe Brenner as the Weed Commissioner for 2022.

Other Business:

Update from Meeting with Brian – Waste Management – Jerry Olig and Mary Merten met with Brian. A dumpster will be down at the Waste Water Treatment Plant on June 18th instead of pick up at each residence. A list of acceptable items was received and will be posted in the Village and on the website.

Clerk/Treasurer/Utilities Duties Outline – Mary Merten suggested that Jill, Kay and herself do an outline of their duties month to month. That way there is information for when someone new takes over these positions.

Open Book/Board of Review – Due to the Village's Reval, we will not have Open Book in Spring. The Board of Review will be opened and closed before the May meeting.

Upcoming Elections – Due to the passing of County Executive Allen Buechel, there possibly could be two more elections. If a Primary is needed, that election will be May 10th. The second election will be June 7th to fill his position.

PSC/Form C/Annual Report – Mary Merten and Kay Schmitz have been submitting the final requested information to Huberty.

Variance Board – Linda Sabel is no longer interested in being the Secretary for the Variance Board. We will need to find a replacement.

Zero Lot Line Property – Jarrod Steffes inquired about this. He spoke with Mary Merten and Jerry Olig. He would like to sell his property as two separate parcels. The Board does not see a problem with this.

The banners have been taken down.

Transportation Aid – The payment for April for \$2,546.95 was received.

Mary Merten is working on the Recycling Grant paperwork.

Mary Merten received information Bobbi Hicken regarding an Open House at the Fond du Lac County Communications Center being held on April 13th from 1:00 p.m. – 4:00 p.m. If you are interested in stopping in, please let Mary know.

Mary Merten will be working on the first quarter payroll taxes next week.

The curb by Guellers was hit and will need to be repaired.

Joe Abler stated the Fire Department is looking to put a new playground area in and is inquiring about the lot by the park.

Jerry Olig met with Bobbi Hickens. The siren will be blown twice for Tornado Awareness. It was also decided the tornado siren will be signaled if any tornado is in Fond du Lac County. Jerry will work on updating the Emergency Management Plan.

Fond du Lac Street was discussed. The Village would be responsible for the water and sewer laterals. Will look to see if there is grant money available.

The Basswood culvert has to be replaced. Two bids were received.

Joe Abler stated the Ambulance Service will be putting numbers together to budget/fund a new ambulance.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

Meeting adjourned at 9:00 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
May 4, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Excused: Kay Schmitz

Guests: Jason – MCO; Nick Achtermeier – Harter’s; Tony – McMahon; Mark Stanek – DNR via Phone Call

Joe Abler and Jim Jaromin were sworn in as Village Trustees.

The May meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month’s meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

The treasurer’s report was accepted with a motion by Mike Petrie and seconded by Joe Brenner. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Joe Abler, second by Mike Petrie to pay the utility bills. Motions carried.

Nick Achtermeier – Harter’s – Nick attended the meeting and gave more information on the garbage/recycling that their company offers. Further discussion will be held at the June meeting.

MCO – The totalizer panel is ready and will be installed next week. Pieper will upgrade the electric service at the Hwy W lift station. The influent pump is being rebuilt. Field Service Organics will be hauling the sludge soon and again in fall. One of the batteries in generator at the WWTP exploded. Both batteries on the generator will be replaced. Received two quotes on the bearing replacement – one from Crain and the other from Lee’s. Rob and Jason will address the lighting at the WWTP. Rob would be able to handle this. He will put some final numbers together. There are a lot of old items accumulating at the WWTP. We will need to see what is usable and what isn’t. Joe Abler stated the insulation panel fell off on Hwy W by Craig and Jill Halbach. Jason will get it fixed. A discussion was held regarding the increased wattage usage. Jason will talk to Rob and will also contact Pieper Electric.

Tony – McMahon/Mark Stanek -DNR: A discussion was held with Tony and Mark Stanek (via phone) regarding the WPDES Permit Chloride Variance. Mark stated the Village is close to meeting the limit year round. The Board asked what would happen if the Village started to exceed the limit. Mark stated the DNR would reach out to the Village and try to eliminate the source. After further discussion, the Board decided to withdraw the Effluent Chloride Variance Application as part of the Village’s WPDES Permit Application. Tony will notify Mark Stanek-DNR and Bruce-MCO regarding withdrawing the Variance Application.

Tony stopped at the Cloudy Lift Station. The landscaping is not good and he will follow up on this.

Mt. Calvary Fire Dept. – The reps for the Fire Dept. did not need to attend the meeting at this time.

Old Business:

Water & Sewer Utility – There were 36 past due letters sent out on April 22nd. Seven disconnection notices were hung on May 3, 2022 with payment due by 8:00 p.m. on May 4, 2022 or disconnection will take place at 8:00 a.m. on May 5, 2022. The two pucks have been installed but they are not functioning. Jason stated it could be a wiring issue and he will need someone to be with him when checking them out.

Witkowski Inspections – There were no permits taken out in the of April.

Reval Update – All of the field work has been completed as of now. Everything went well. Bowmar will be processing and setting values in the new few months. It is anticipated that Open Book and Board of Review will be in August.

New Business:

Resolution Recognizing Mark Stewart's Years of Service – Joe Abler presented a resolution in appreciation for Mark Stewart's years of service as Village Trustee. Motion to accept by to accept by Joe Brenner, seconded by Mike Petrie. MC Mike Petrie will forward the resolution to Mark.

Monthly Meeting Day/Date – Mary Merten inquired if it would be better to have the Village Board meeting the second or third week of each month. At times, invoices aren't received and the treasurer's reports can't be completed. Tabled.

Trustee Position – None of the write-ins from the April election were interested. The Board will discuss at the June meeting.

Other Business:

PSC Report/Form C/Annual Report – The PSC report has been completed. Huberty is working on the Form C. Once the Form C is completed, the Annual Report will be done.

There will not be a Primary in May. The election to fill the County Executive position will be held on June 7th.

Mary Merten received information from the WIS DOT that they will be starting the final phase of the Hwy 23 expansion project from Seven Hills road in Fond du Lac County to County P in Sheboygan county. This work is scheduled to begin May 9th and continue through July – weather dependent.

Variance Board – Sara Jaromin would be interested in being the Variance Board Secretary.

Mary Merten inquired if James Fahrbach is still listed on any of the Raymond James Accounts. Jill Halbach will follow on this.

Joe Halbach will be doing the Basswood/Culvert Project. The cost for the Village will be approximately \$21,000.00. Some trees may need to be removed.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Mike Petrie. MC

Meeting adjourned at 8:55 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
June 13, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Guest: Jason – MCO

The June meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Joe Abler, seconded by Joe Brenner to approve the Board of Review minutes. MC

Motion by Joe Abler, second by Kay Schmitz to pay the village bills. Motion by Mike Petrie, second by Joe Brenner to pay the utility bills. Motions carried.

MCO – Raw pump rebuild – pulled the bearing and shaft. Parts should be here this week. The waste pump has shipped and should be coming soon. The totalizer panel was installed. Rob should have all of the lamps installed this week at the WWTP. The quote from Lee's for the Orbital Aeration Repair is \$23,106.00. The sludge hauling is complete. Jason will talk to Jim Magdanz regarding the hydrant. The CMAR report was good – no violations. Speedy Clean was here and cleaned and pumped out some stations.

The Consumer Confidence Report is completed. Mary Merten will post a copy of it at the Post Office, Bank and Village Hall. A copy will be sent along with the second quarter water bills as well as being posted on the Village website.

The Compliance Maintenance Annual Report has been completed.

Old Business:

Water & Sewer Utility – The meters will be read around June 20th. The CCR Report will be sent with the water bills.

Witkowski Inspections – The following permits were taken out in May: Dan & Deb Halbach – Roof Replacement/Deck Repair; Kevin Kimpel – Roof over Patio; Jackie Stephany – Window Replacement; Edwin Andrew – Retaining Wall & Driveway Pillars at Entrance; Ted Birschbach – Kitchen Remodel; Joe Freund – Deck Off of Bar Area and SSM Health – Electrical Tie-In for Sign.

Trustee Position – Still looking for a trustee.

Monthly Meeting Day/Date – The Village Board monthly meetings will be the second Monday of each month starting at 6:30 p.m.

Harter's – Garbage/Recycling – A discussion was held regarding the garbage/recycling contract. Nick from Harter's will attend the July meeting.

New Business:

Liquor Licenses – Kay Schmitz presented the liquor licenses for Shakey Joe's and Maximillian's. Motion by Joe Brenner, seconded by Jim Jaromin to approve. MC

Other Business:

Bulky Pick-Up – The dumpster for bulky pick-up will be dropped off at the WWTP on June 15th or June 16th. Cones will be placed where the dumpster should be located. Joe Abler and Joe Brenner will be the contacts if any questions arise regarding delivery of the dumpster. The dumpster will be picked up on June 20th or the 21st.

2022 Recycling Grant – A check for \$1,403.62 has been received.

American Rescue Plan Act Funds/Project Expenditure Report – Mary Merten has been working on the Project and Expenditures Report for the first payment that was received. There have been a lot of problems with the reporting site. The second payment will be paid in June in the amount of \$39,407.71.

The County has re-evaluated the Fond du Lac Street project in 2025 and have decided this is not the time to be done yet. Joe Abler and Joe Brenner will check what streets need to be repaired and will report back to the Board at the July meeting.

The bridge repair has increased \$6,000.00 (\$3,000.00 for the Village and \$3,000.00 for the Town) due to DNR requirements.

Mary Merten will begin working on the payroll audit.

Huberty completed the Form C. Mary Merten will compile the Village Annual Report after any journal entries are made.

Joe Brenner inquired about the ordinance regarding siding. This will be discussed at the July meeting.

Dead trees at residences are the owner's responsibility.

There is a van partially parked on the sidewalk at the apartment building. Jerry Olig will talk to the owner.

A discussion was held regarding unlicensed vehicles/accumulation of junk. The Village has an ordinance in place. Mary Merten will send a letter and a copy of the ordinance to homeowners when this occurs.

Being no further business, a motion to adjourn was made by Joe Brenner and seconded by Kay Schmitz. MC

Meeting adjourned at 8:55 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
July 11, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Guest: Mike Thun – Harters; David Abler

The July meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Kay Schmitz, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Jason was unable to attend the meeting. The following information was forwarded to the Board: The influent pump was installed and is running well. Influent pump #3 was removed and will be assessed (waiting on a quote). The new wasting pump has arrived in Crane's shop and will be installed possibly next week. The meter head at the Villa is faulty and we are waiting on a replacement (this could take some time, they are trying to find a used or older model to get us through).

Mike Thun – Harter's Garbage/Recycling – A discussion was held regarding a new contract for Garbage and Recycling. Motion by Joe Abler, seconded by Kay Schmitz to accept a five year contract with Harter's Garbage/Recycling to begin January 1, 2023. MC

Old Business:

Water & Sewer Utility – There is one unpaid water bill from the last quarter. Kay Schmitz is working with the landlord. The second quarter water bills have been sent out.

Witkowski Inspections – The following permits were taken out in June: Robert Lind – Unattached Garage Addition/Remodel and Kevin Sasing – Bathroom Remodel. Brian Witkowski asked if someone could purchase land, put sewer and water in for the use of a fifth wheel and then pull it off in winter. The Board agreed that this is not allowed.

Trustee Position – David Abler attended the meeting and expressed interest in the vacant trustee position. There are other possible candidates. The Board will report back at the August meeting and will hopefully make an appointment then.

Compliance Maintenance Resolution – The Compliance Maintenance Resolution was presented by Kay Schmitz. Motion to accept by Joe Abler, seconded by Joe Brenner. MC

Streets – Joe Abler and Joe Brenner checked the village streets. A lot of them are in bad shape. Joe Abler will obtain some pricings from the County for patching on Maria Street, patching on St. Anthony Street and other areas for overlay pricing and crack filling.

Siding Ordinance – Mary Merten will follow on this ordinance with the Village attorney regarding updating this ordinance/steel siding.

New Business:

Liquor Licenses – Mt. Calvary Fire Dept. – Kay Schmitz presented the liquor license for the Fire Department’s picnic on July 23rd and 24th. Motion by Joe Brenner, seconded by Mike Petrie to approve. MC

Variance Board – Jerry Olig appointed Joe Brenner (Chairman), Greg Mueller and Sara Jaromin (Secretary) to the Variance Board for a two year term.

ARPA – Local Fiscal Recovery Funds – The second payment was received. Mary Merten will continue to work on the paperwork for the Expenditure Report for both payments.

Other Business:

The culvert for the Basswood project will be delivered August 9th. The Village’s cost for this project is \$28,900 plus half of the cost to have the asphalt done. The Village is responsible for trees on the south side that need to be cut down. Jerry Olig has made arrangements to have them cut down next week.

An e-mail was received from Tony – McMahon regarding the Cloudy project. Gulseth has not been back to fix the pipe supports. The as-built drawings have not been received. Tony also mentioned that the Village should begin planning to get the chemical feed system set up. The Board will contact Jason (MCO) in regards to the chemical feed.

Mary Merten will complete the second quarter payroll reports in the next two weeks.

A check for \$455.00 was received from the League of WI Municipalities for the 2021 dividend.

Jill Halbach will submit the needed paperwork for the Raymond James policy.

The Village Board meetings will be held the second Wednesday of each month at 6:30 p.m.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

Meeting adjourned at 8:05 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
August 10, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Guests: Tony - McMahon

The August meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Kay Schmitz. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Joe Abler, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Bruce was unable to attend the meeting as MCO is not available on the second Wednesday of the month and are not available the first Tuesday of each month.

Jason is no longer working for MCO. The following information was e-mailed from Jason: Lee's was able to get the bearings and shaft repaired on the aerator last week and it is up and running. Crane delivered the new wasting pump and it is in the basement of the treatment plant. They are making some final adjustments and plan to get it installed within the next couple of weeks. There is not an updated timeline for the Villa meter head.

The wasting pump has been installed – invoice has been received.

The following information was provided to Mary from Bruce: Disinfectant samples will be taken next week. Hawkins was at the WWTP to check chlorine scales. The influent sampler/refrigerator at the WWTP is old and is causing issues. Bruce will obtain some prices and is estimating the cost to be approximately \$5,000.00.

Devin, Pete, Zach and Bruce are filling in for now. There should be a new guy starting on August 24th.

Mary will contact Bruce regarding the hydrant on WW and the Villa meter head.

Katrina Arnold did not attend the meeting.

Tony – McMahon – Tony discussed the chemical feed. The DNR put out a draft permit for the Village. Tony responded to Mark from the DNR as there were wrong comments. Hopefully Mark understands the issues – the permit should be issued effective October 1st. The rare earth chemical cost has increased and there are other options (iron and aluminum) out there. Tony will get together with Bruce to discuss.

The Cloudy Lift Station Project was also discussed. The Village is still hold \$14,000 retainage from Gulseth. The landscaping still has a lot of weeds and stones left in there. Gulseth doesn't seem real motivated to complete this. Tony will contact Kip from Gulseth. Will discuss at the September meeting.

Old Business:

Water & Sewer Utility – There are five unpaid water bills. Kay will issue disconnection notices and will coordinate with Bruce.

Witkowski Inspections – The following permit was taken out in July – Gueller's Photography – Replacement Windows.

Trustee Position – Still looking.

Streets – Joe Abler received a quote from Fond du Lac County for the following: Route and rubber various streets in the Village; Blacktop patch on St. Anthony Street and Maria Street. Also prep and blacktop Basswood Road (cost to be split with the Town). The quotes were signed and will be sent to the County.

The Basswood Project is delayed a bit. The culvert should be delivered soon.

Siding Ordinance – Leave as is.

New Business:

Raymond James Fund – All required paperwork has been submitted.

Open Book/Board of Review – Open book is scheduled for August 31st from 3:00 p.m. – 6:00 p.m. Board of Review is scheduled for September 13th from 3:00 p.m. – 5:00 p.m. Mary Merten, Joe Brenner and Mike Petrie will be at the Board of Review.

Other Business:

The Village Board Meetings will be held the second Monday of every month so that MCO can attend.

The Web-Pro contract was signed.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Joe Brenner. MC

Meeting adjourned at 8:50 p.m.

Submitted By: _____
Mary Merten, Village Clerk

**Board of Review
September 13, 2022**

The Board of Review convened at 3:00 p.m.

Present: Joel Ryan, Bill Kiekhaefer, Nick Marks (Bowmar) Mary Merten, Joe Brenner,
Mike Petrie

Mary Merten nominated Joe Brenner as President, seconded by Mike Petrie

No one appeared before the Board of Review.

Motion to close by Joe Brenner, second by Mary Merten

Closed at 5:00 p.m.

Mary Merten, Clerk

Mt. Calvary Village Board
September 12, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Jim Jaromin, Mike Petrie, Kay Schmitz

Guests: Devin & Jared – MCO; Anna Huck – Envision Greater FDL; Tony – McMahon; Marcus - Maximillians

The September meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Joe Brenner, second by Joe Abler to pay the village bills. Motion by Joe Brenner, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – There were multiple issues at the lift station on Hwy W. There was lightening in the area and one of the transformers on the pole adjacent to the lift station was struck and required replacement by the utility company. The controller was tested and determined to have failed. Pump #2 is giving a seal fail. A new controller was ordered and will be installed by Crane. The green light was not working. The top section of the wet well had some infiltration during times of the ground being saturated. The control panel and top section of the wet well were installed by Crane Engineering last year and they are waiting to hear back to see if these items remain under warranty. The influent sampler has gone haywire. We will need a new sampler. The hydrant on Calvary Street (WW) will be fixed on Wednesday. Devin will look into the Villa meter head. The hydrants will be flushed in the near future. The hydrant by the County Garage is leaking.

Motion by Joe Abler, seconded by Mike Petrie to have MCO purchase a new controller for the sampler. MC

Anna – Envision Greater Fond du Lac – Anna introduced herself and gave an overview of what they are working on. They have partnered with the Waupun Chamber of Commerce.

Tony – McMahon – Tony is corresponding with Kip from Gulseth regarding the Cloudy Lift Station. The clamp on the inside is being worked on and they discussed the landscaping. A meeting will be scheduled to get the landscaping fixed in Fall. Tony also discussed the WPDS Permit Re-Issuance. The Village will have until 08/31/26 before the phosphorous level would drop to a lower limit. The plans and specs will need to be submitted by September 2024. The permit for chlorides including the weekly and monthly mass limits will be effective 10/01/25. When Tony asked the DNR about re-instituting the chloride variance application the DNR told him they would deny it. The Chemical Feed Trial was discussed. The rare earth price has nearly doubled. Martelle Chemical has a version of the rare earth chemical with more stable pricing and are interested in working with the Village. We need to get this up and running as soon as possible.

Old Business:

Water & Sewer Utility – The meters will be read for the third quarter. There was one check returned. Kay Schmitz will follow on.

A discussion was held regarding returned checks for insufficient funds. The decision was made that if a payment for a resident's water bill comes back insufficient funds, the resident will be notified of the NSF returned check and will have 48 hours from the time the notification was delivered to pay in cash or money order. If not paid within 48 hours, their water will be shut off.

Witkowski Inspections – The following permits were taken out in August: Paul Birschbach – Siding; Bill & Linda Sabel – Roof Replacement; Ken Sabel – Storage/Shop and Chris Andrew – Siding/Windows/Masonry.

Trustee Position – Following on.

New Business:

Liquor Licenses – Jim Jaromin presented the liquor license for Los Amigos Locos. Motion by Mike Petrie, seconded by Kay Schmitz. MC. The special use permit was also discussed and approved.

Trick or Treat – Trick or Treating will be Sunday, October 30th from 2:00 p.m. to 4:00 p.m.

Compost Schedule – The gates will be open every Saturday in October from 9:00 a.m. until noon. The gates will be open the first two Saturdays in November. Any further dates will be determined/weather dependent.

Raymond James Disbursement – The check has been received and will be put in the money market account.

Garbage/Recycling – Mary Merten will send a letter to Waste Management informing them that we will not be extending our contract.

An e-mail was received regarding roll off dumpsters. No roll off dumpsters are allowed on the Village or County Streets.

Other Business:

The Board of Review is tomorrow, September 13th from 3:00 p.m. – 5:00 p.m. Mary Merten, Joe Brenner and Mike Petrie will attend.

2023 Recycling Grant – Mary Merten submitted the required paperwork.

Mary Merten presented a check for \$483.00 to be put into the Decoration/Banner fund.

An e-mail was received from the Kettle Moraine ATV Association letting municipalities know that there is an ATV/UTV Charity Ride benefiting “Make-A-Wish Wisconsin” on October 29th being held at the Washington County Fair Park and Convention Center in West Bend.

Mary Merten will begin to work on the budget.

Campers are not allowed to be lived in within the Village.

The Town of Marshfield would like to wait until Spring to blacktop the area on Basswood Road where the new culvert was installed.

Joe Brenner will not be at the October meeting.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Joe Brenner. MC

Meeting adjourned at 9:00 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
October 10, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Jim Jaromin, Mike Petrie, Kay Schmitz

Excused: Joe Brenner

Guest: Devin – MCO

The October meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Kay Schmitz. MC.

The treasurer's report was accepted with a motion by Kay Schmitz and seconded by Mike Petrie. MC

Motion by Kay Schmitz, seconded by Joe Abler to approve the Board of Review minutes. MC

Motion by Joe Abler, second by Jim Jaromin to pay the village bills. Motion by Kay Schmitz, second by Joe Abler to pay the utility bills. Motions carried.

MCO – The new chemical pump should be fully operational soon. All of the brass meters have been recycled. Still working on figuring out the villa meter head situation. There are two meters with errors. These will be taken care of on Wednesday. The meter at the County garage will be swapped out – a bigger one is needed. The hydrant by the County garage isn't leaking. MCO will take a look at it again when the hydrants are flushed. The sludge might be hauled out in a couple of weeks. The meter by the detailing shop will also be looked at. There are fluorescent tubes and ballasts that need to be disposed of. Jerry Olig will follow on.

Old Business:

Water & Sewer Utility – The third quarter water bills have been sent out. Ethel Schrage's water usage was high. Kay Schmitz double checked the reading. She found that her water heater had leaked and asked if any costs could be waived. The water was treated and previous policy is that no credit is given. Kay Schmitz will contact her and remind the resident to always check for possible leaks when an increase in usage is seen.

Witkowski Inspections – The following permit was taken out in September – Craig Sippel – Window Replacement.

Trustee Position – Tabled

New Business:

Compost Schedule – November – As discussed at the October meeting, the gates will be open the first two Saturdays in November.

2023-2025 Assessor Contract – Bowmar Appraisal – Bill Kiekhaefer and Joel Ryan are retiring. Bill and Joel recommended Bowmar Appraisal. A three-year contract was submitted. Motion by Joe Abler, seconded by Kay Schmitz to accept Bowmar Appraisal as our assessors. MC

2023 Budget – The budget was discussed. The budget meeting will be November 14th at 6:15 p.m.

The clerk's salary was discussed. Motion by Kay Schmitz, seconded by Joe Abler to pay the clerk \$18,500.00 per year effective 01/01/23. MC

The proposal for the snowplowing from Halbach Excavating was received. Motion by Joe Abler, seconded by Mike Petrie to have Halbach Excavating do the snowplowing. MC

Other Business:

Mary Merten will send a letter to the tax-exempt properties regarding garbage/recycling for 2023. The decision was made that each tax parcel where there is a business or a resident residing will receive one garbage bin and one recycling bin. If anyone is interested in more than one garbage bin/recycling bin, the cost for this in 2023 will be \$15.00 each month. Mary Merten will send a letter to owners of duplexes, apartments, etc. informing them of this.

Mary Merten was contacted regarding high grass/weeds at a residence on Fond du Lac Street. Joe Brenner tried contacting the resident various times. Mary Merten will send the resident a letter.

Being no further business, a motion to adjourn was made by Mike Petrie and seconded by Joe Abler. MC

Meeting adjourned at 9:00 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
November 14, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Joe Brenner, Mike Petrie, Kay Schmitz

Absent: Jim Jaromin

Guest: Devin – MCO; Rob Frank – MCO

The November meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Joe Brenner. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Kay Schmitz. MC

Motion by Joe Abler, second by Kay Schmitz to pay the village bills. Motion by Kay Schmitz, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – The Villa meter head is new and working. Both residential meters on Division Street and St. Anthony Street have been rewired and are now reading. The puck for the Detailer Shop has been installed. MCO is still in the process of calibrating the new chemical pump. They have been on the low side of chemical usage and are bumping it up gradually to get it where they would like it to be. The main line at Well #2 has been leaking. Devin contacted Lee's. Lee's will check it to see what needs to be done. For now, they have been operating on Well #1. Devin contacted St. Lawrence Seminary regarding obtaining samples. Devin will look into a riser for the hydrant on WW. The hydrants will be flushed in the next couple of weeks. Jerad is usually in the Village on Mondays, Devin and Jerad on Wednesdays and Devin on Thursdays.

MCO – Rob Frank – The contract for 2023 was discussed. The Board is very happy with MCO. Motion to accept the 2023 contract by Joe Brenner, seconded by Joe Abler. MC

Brian Abhold – Did not attend meeting.

Old Business:

Water & Sewer Utility – Five disconnect notices will be sent out. A discussion was held regarding the water and sewer rates. Motion by Joe Abler, seconded by Mike Petrie to increase the water bill rate and sewer rate 3%. MC This increase would be effective December 20, 2022, to be reflected on the first quarter billing in 2023. Kay Schmitz will work with the PSC.

Witkowski Inspections – There were no building permits taken out in October.

Trustee Position – Tabled

November Compost Schedule – The compost site will be open November 19th. This will be the last day it will be open until next Spring.

Garbage/Recycling – Mary Merten is working on getting the addresses and a map of the Village to Harter’s. A copy of the 2023 Calendar and Info Sheet will be sent with the tax bills and posted on the website and locally. Harter’s is planning to deliver the garbage/recycling bins in the next couple of weeks.

Mary Merten spoke with Brian from Waste Management. The last day Waste Management will be doing pick up will be Monday, December 26th. As of now, the plan is that the residents should leave their bins out after collection so that Waste Management can pick them up later in the week.

New Business:

Fall Clean-Up – The County cleaned the streets. There is no need for a fall clean-up at this time. The culverts will be looked at.

Other Business:

Tax Bills/Special Assessments – Mary Merten will be working on the tax bills. Kay Schmitz will keep Mary updated on any unpaid water bills.

The December meeting will be Monday, December 5th at 6:30 p.m.

Being no further business, a motion to adjourn was made by Kay Schmitz and seconded by Mike Petrie. MC

Meeting adjourned at 8:30 p.m.

Submitted By: _____
Mary Merten, Village Clerk

Mt. Calvary Village Board
December 5, 2022

Present: Jerry Olig, Jill Halbach, Joe Abler, Jim Jaromin, Mike Petrie

Excused: Joe Brenner, Kay Schmitz

Guest: Devin – MCO

The December meeting of the village board was called to order by President Jerry Olig. The Pledge of Allegiance was recited.

The minutes from the Budget Meeting were accepted as published with a motion by Mike Petrie and seconded by Jim Jaromin. MC

The minutes of last month's meeting were accepted as published with a motion by Mike Petrie and seconded by Jim Jaromin. MC.

The treasurer's report was accepted with a motion by Mike Petrie and seconded by Joe Abler. MC

Motion by Mike Petrie, second by Joe Abler to pay the village bills. Motion by Joe Abler, second by Mike Petrie to pay the utility bills. Motions carried.

MCO – Phosphate Update: The treatment started on October 10th. From October 10th to October 26th chemicals were added based on gpd. Since the 26th chemicals have been added based on flow rate and have been increasing chemical treatment based on the phosphate results. Tony – McMahon – would like to keep the phosphate results below 0.5 mg/l. We are getting to that threshold now. Waiting for chemical results since November 15th and will go from there.

The hydrants were flushed. Devin compiled a list of all the hydrants to keep historical data on them. The hydrant on Calvary Street/St. Michael intersection will need to be looked at. Bruce and Devin will be taking a look at the new pump as it lost prime. Devin contacted Lees regarding pipe work on Well #2 and will let the board know what he finds out.

Old Business:

Water & Sewer Utility – Nothing reported

Witkowski Inspections – There were no building permits taken out in November.

New Business:

Burning in Village – The burning of leaves and garbage is not allowed in the Village limits.

Jerry Olig appointed the following poll workers for 2023: Joan Abler, Joan Brenner, Rosie Olig, Diane Seibel, Lori Schrage, Lori Lemke & Nancy Petrie

Nomination Papers: Nomination papers are available from the Village Clerk and must be returned to Mary Merten by 5:00 p.m. on January 3, 2023. The following are up for election in April: President - Jerry Olig and Trustees Joe Brenner, Kay Schmitz and Mike Petrie.

Other Business:

Harter's delivered the new garbage/recycling bins. Mary Merten put a notice with the tax bills informing residents not to use the bins until 2023. Mary will also follow-up with letters/billings to the tax-exempt properties and other property owners that requested bins.

The shared revenue money was received and will be disbursed to accounts accordingly.

Jill Halbach will contact Huberty regarding some questions with the financial reports.

Being no further business, a motion to adjourn was made by Joe Ablar and seconded by Mike Petrie. MC

Meeting adjourned at 7:50 p.m.

Submitted By: _____
Mary Merten, Village Clerk